

**This form is specifically designed to be printed and completed offline.
Please complete this form in block capitals using black ink to facilitate scanning.**

You are advised to read the accompanying guidance notes and per-question help text.

**If you would rather make this application online, you can do so on our website:
<https://www.planningportal.co.uk/apply>**

Application for approval of details reserved by condition

Town and Country Planning Act 1990
Planning (Listed Buildings and Conservation Areas) Act 1990

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



**Hinckley & Bosworth
Borough Council**

planning@hinckley-bosworth.gov.uk
01455 238141

Hinckley Hub
Rugby Road
Hinckley
Leics
LE10 0FR

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address				2. Agent Name and Address			
Title:	Mr	First name:	Joe	Title:	Mr	First name:	Jon
Last name:	Napthine			Last name:	Avent		
Company (optional):	Heidelberg Materials UK			Company (optional):	Mann Williams		
Unit:		House number:		House suffix:		Unit:	
House name:	The Ridge			House name:	7 Old King Street		
Address 1:	Chipping Sodbury			Address 1:	Bath		
Address 2:	Bristol			Address 2:			
Address 3:				Address 3:			
Town:				Town:			
County:				County:			
Country:				Country:			
Postcode:	BS37 6AY			Postcode:	BA1 2JW		

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		House number:		House suffix:	
House name:	<i>Stables And Kennels</i>				
Address 1:	<i>Rear Of Bradgate House</i>				
Address 2:	<i>Bradgate Hill</i>				
Address 3:	<i>Groby</i>				
Town:	<i>Leicester</i>				
County:	<i>Leicestershire</i>				
Postcode (optional):					
Description of location or a grid reference. (must be completed if postcode is not known):					
Easting:		Northing:			
Description: 					

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:	
Reference:	
Date (DD/MM/YYYY): (must be pre-application submission)	
Details of pre-application advice received? 	

5. Description Of Your Proposal

Please provide a description of the approved development as shown on the decision letter, including the application reference number and date of decision in the sections below:

The removal and storage of the timber cupola on the courtyard tower and replacement with a temporary flat roof to protect head of existing tower

Reference number: Date of decision: (Date must be pre-application submission) (DD/MM/YYYY)

Please state the condition number(s) to which this application relates:

1.		6.	
2.		7.	
3.	<i>Provision of record drawings</i>	8.	
4.	<i>Details of Temporary Roof</i>	9.	
5.		10.	

Has the development already started?	☐ Yes ☒ No
If Yes, please state when the development started (DD/MM/YYYY):	(date must be pre-application submission)
Has the development been completed?	☐ Yes ☒ No
If Yes, please state when the development was completed (DD/MM/YYYY):	(date must be pre-application submission)

6. Discharge Of Condition

Please provide a full description and/or list of the materials/details that are being submitted for approval:

Discharge relating to conditions in application 25/00423/LBC dated 24 April 2025

7. Part Discharge Of Condition(s)

Are you seeking to discharge only part of a condition?

☒ Yes ☐ No

If Yes, please indicate which part of the condition your application relates to:

Conditions 3 and 4 with summary of the methodology / details for each condition as appended to this form

8. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form:

☐

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application:

☐

The correct fee:

☐

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

9. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

18th July 2025

(date cannot be pre-application)

10. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

11. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☐ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

Condition 3

The survey scans/drawings of the cupola have been completed and are attached.

Condition 4

Attached is the proposal for the temporary flat roof deck that will provide the protection to the internal; areas of the tower, and will enable planning for internal safe access and subsequent repairs. There will be additional details relating to logistics of routing of temporary internal drainage, but this can only be realistically defined once safe access can be established. It is noted that these temporary works will not be visible externally, and will all be set below parapet level.

For the labelling of truss elements removed, laminated tags are proposed, as shown opposite, that will have a unique reference number and description of the element removed. The element will be tagged and photographed before removal and the reference number will be identified on the survey drawing for cross-referencing. The tag will be securely fixed to the element using plastic zip-ties.

☐ Bradgate Stables, Groby, Leicestershire	
Tower Cupola Timber Members	
Member Reference	
Drawing Reference	
Description	
Date	
Notes	
The timber elements that this label is attached to have been temporarily removed from the building under the conditions of Hinkley and Bosworth Borough Council Listed building application 25/00423/LBC. The consent for removal requires these timber elements to be retained on site in a dry and ventilated condition for subsequent repair and reinstatement.	

Condition 5

In relation to condition 5, the proposed removal and temporary flat roof is required for the purpose of providing protection to the internal areas of the tower and to enable the unsafe and unserviceable internal scaffolding to be safely removed. This will enable subsequent safe access, inspections and strategies for repairs and conservation works to develop.

The precarious and unsafe current condition of the cupola is not something we would advise reinstating in that form, as it would not allow for the planned subsequent repairs within the tower. The benefit of the weather protection from the temporary roof is considered essential to the planned future works. Once this stage of work is complete then we will be better placed to advise on the appropriate next stage of conservation works.