Reply to Local Authority Appeal Statement and 3rd Party Correspondence.

Reference: APP/K2420/A/11/2158112/NWF

15 Shenton Lane. (Mr Stagg)

The comments in this letter are noted but as most have been previously addressed we would just like to highlight that the access and orientation of the property were properly considered in extensive pre-application discussions with the Planning Officer. The access point proposed gives the best position for no parking as it provides a convenient pull in for vehicles exiting the village.

6, 8 & 10 Sutton Lane.

We provide a more detailed response to the parking situation later in this document.

There is a significant error in this letter. This refers to the recent access on 44 Park Street as simply a dropped kerb application. However, it is clear from the planning application that it was a retrospective application for the 'formation of a vehicular access'. Planning reference 11/00061/FUL provides the detail (a copy of the officer's delegated report is provided in Appendix 1 for ease of reference). Highways supported this application, where parking issues are similar and yet the speed of traffic is likely to be greater given that it is a one way street. We are not relying on this to set a precedent but there are similarities. The parking survey submitted in the Highways evidence gives an indication of the parking in the area of Park Street and yet parking in the visibility splays caused the Highways no concern in this instance. The new access was not even required to allow vehicles to turn within the driveway so that vehicles could enter and exit in a forward gear. The differences in approach over the 2 sites was queried with the Highways Authority but no satisfactory answer has ever been given.

The County Councillor did seriously question the approach of the Highways and still supports the planning application believing it to be an attractive and sustainable development.

The other comments are noted but these have been previously addressed.

Parish Council.

We note the Parish Councils adjustment in position relating to the proposals since the planning application.

14 Shenton Lane.

These residents did not formally object to the original planning application. However, it is worth noting that should approval be granted for our development and its associated access that due to the location of our proposed access the accesses to No. 14 and the Police Station opposite would be vastly improved compared to the existing situation. By removing the parked cars from the position of the proposed access, visibility to No. 3 Shenton Lane will also be improved.

H&BBC Statement.

Reply to 2.3. The dimensions given are for the garage that was originally submitted for the planning application and not the one which was later submitted following discussions with the planning officer and the garage that forms part of the refused scheme. The same is true of the materials for the garage that the Planning Officer quotes. These were also changed following feedback from the Local Authorities Conservation Officer. Overall the garage has been reduced in size and the wall materials changed to brickwork.

Reply to 2.4. Again the Planning Officer quotes the external materials on the utility projection as they were originally submitted for planning and not the revised ones following feedback from the Local Authority Conservation Officer. This projection now has brickwork walls and not timber cladding as stated.

Highways Statement.

Reply 1.1 & 1.5 The Highways suggest that the stretch of Road in question services several properties, the number is actually 8 properties and the characteristics of the layout lead to natural traffic calming. There have been no accidents recorded along this stretch of road.

Reply to 3.9 & 3.12 The Highways refer to the Design Guide but we feel that not enough emphasis has been placed on the Mfs guidance. MfS was a radical change in the designing of residential streets and moved away from prescriptive standards to subjective standards, where the highway design is based on the local environment surrounding a site, and thereby each site would have its own unique requirements. We also wish to point out that the Highways declined our request for a site meeting in the pre-application stage of the planning process.

Reply to 4.3. Whilst the highways officer refers to the previous refusals they fail to say that the previous applications pre-dated Mfs guidance and differed significantly to the current application. The current design and layout has been prepared following extensive pre-application consultation with the Local Authority. What we have put forward is a scheme that is more sympathetic to the plot location and importantly, a considered view of the Mfs guidance.

Reply to 5.3. Parking across the frontage is not almost permanent.

Reply to 5.5. There is no survey supplied by Highways to prove this speed and we contend that the average speed is actually significantly lower. We would ask the inspector to observe traffic movements in this location and if possible, consider driving along this short stretch as this will demonstrate the low speed that this location requires.

Reply to 5.9 and 5.10. The risks highlighted by Highways are disproportionate to the actual situation and the proposal provides safer entry and exit than the driveway to No.3 & 15 immediately adjacent and No. 14 opposite. There are similar driveway situations along this stretch of Shenton Lane and drivers will already be anticipating vehicle movements from these sites. Another driveway presents a negligible risk. Highways were supportive of the retrospective application for the recent new access allowed on Park Street with similar parking in visibility splays. We note that the Highways have not commented in their statement on the new Park Street access and so we ask the Inspector to assume that our previous observations on this access are accepted by the Highways Authority.

There is no need to rely on Park Street as a precedent as we note the one way system but where traffic speeds are low, as at this appeal site, it is common for decision makers to allow new and changed accesses to houses where there is car parking within visibility splays.

In terms of the recent appeals that the Highways refer to, we fail to see how these are in anyway comparable to the application, one is referencing much higher average speeds (and on a bend) and the other a change of use. As such we would ask the Inspector to dismiss these as evidence towards the case in point.

Reply to 5.11 & 5.12. The size of the garage was not previously raised as an issue at any point during the planning process and as previously mentioned we actually reduced the size of the garage in conjunction with the Local Authorities Planning Officer. When the revised plan for the garage and driveway layout was submitted no objections/comments were received from either the planning officer or the county highways. The width of the proposed garage will allow for 2 cars to be parked within. Mfs recommends 6m x 3m for garages. However, with perpendicular parking, spaces recommended are 2.4m x 4.8m so 5m x 5.3m would be acceptable. The larger size referenced within Mfs are to accommodate storage but with the basement that this property will have, garage storage will not be required.

Reply to 5.13 & 5.14. The Highways Officer states that the car parking study shown in their Appendix 4 shows that the car park "is operating at or near capacity on most days and that there is severe pressure on parking, free or otherwise, on most residential streets that surround the town centre." We fail to see how this is demonstrated by the figures provided. What it does show is that the car park on Rectory Lane is only at or near capacity for short periods on peak days. In fact analysis would show that the car park is only anywhere near capacity for around 15% of the surveyed time and even then generally there is parking for at least the 2 cars that our proposal will displace. Even during the peak periods on non-market days the car park is running around 30% short of its capacity.

The study of the parking on Park Street shows that this is never at capacity or even within 9-10 cars of the estimated capacity that the survey suggests. In fact, it demonstrates that additional free and paid parking is available within the town even at peak periods on "peak" days. Furthermore the evidence put forward by the Highways does not provide any context. There are 2 public car parks within the town centre and the survey only covers one of them. There is also further free parking around the town. The Highways are dismissive of our observations on parking within the town referring to them as over optimistic, however, the evidence that they submit simply supports our argument. The following extract from the Parish Council minutes dated 2 December 2008 illustrates that this is not an optimistic assessment but one based on fact; '*if it is intended that a new Dixie Grammar School Car Park be for the benefit of the community funding would need to be clarified; the Parish Council and County Council already provide two car parks and evidence is that* ***drivers elect to park on the roads rather than to pay so a further fee paying car park would be of no benefit when the other car parks often sit half empty'***. The subject was also covered in the Parish Council meeting on 6th January 2009. *'Cllr G Betts had pointed out that the* ***Parish Council could not contribute funds out of the Parish Precept and would be wary of a car park that was in competition with its own on Rectory Lane, fee paying or otherwise'***. We suggest that if the Parish Councils view

is that parking was the problem that Highways claim, there would be stronger support for a further car park. The full Parish Council minutes referred to are enclosed in Appendix 2.

The 2 spaces that will be lost have to be weighed against a sustainable home with the occupiers making the most of local facilities. The access will bring many advantages apart from allowing an attractive new development in an overgrown and abandoned site, the passing space that will be created will help the free movement of traffic along the Lane, it will increase the visibility splay for number 3 Shenton Lane, it will allow easier access to the Police Station and Number 14 Shenton Lane. We request that the Inspector considers all these points when reaching a decision.

Conclusion.

We feel that the following conclusions can be drawn from all that has been presented by the parties:

1. That the site is vacant and conveniently located very close to the village centre within a housing area and is entirely suitable for a new dwelling subject to meeting relevant policy criteria.
2. The Local Planning Authority are content that the appeal proposal, now that it has been modified to meet the Councils criteria and those of residents in terms of its scale, is a suitable development for this conservation area save for the Highway objection which it feels necessary to support.
3. The evidence presented by the Highways Authority is flawed because it is not based on any published survey material in relation to traffic speeds past the site or in relation to parking availability and not within a defined area of the village. Much of it is supposition and hearsay eg traffic speeds past the site. Its use of other appeal decisions is flawed as the highway conditions are completely different.
4. As appellant I am happy to accept the parking survey evidence that has been presented. I would also point out that the Parish Council minutes reflect the parking situation accurately.
5. The essential important point is that the parking of cars within the agreed sightline, whatever that is, should be no impediment to the creation of a new access except in dangerous circumstances where traffic speeds are high or where other potentially serious highway safety issues exist. The evidence from Mfs shows that even where the standards are not met, there is no indication that danger would likely to be caused. Given the very limited traffic generation of the proposed development, the low volumes of traffic on Shenton Lane and the low vehicle speeds, this is clearly a proposal where a very high degree of flexibility can be applied, without cause for concern that highway safety would be compromised. A similar degree of flexibility seems to have been afforded to the retrospective application at 44 Park Street where the Highways Authority only asked for 2m x 2m pedestrian visibility splays and no vehicular visibility splays.
6. The creation of a space on the highway of 2 cars length would improve safety by allowing cars exiting the village to pull in before moving forward to allow vehicles entering the village to pass. This would help remove or reduce the number of reversing or confrontational situations that can otherwise arise. This is also relevant to commercial, utility and emergency vehicles. The access to the Police Station, no.s 3 and 14 Shenton Lane would also be improved.
7. Finally, the loss of 2 on street car parking spaces can easily be absorbed on public car parks for most of the time as evidenced by the parking survey submitted by the Highways Authority. It is unlikely that other sites close to the village centre will come forward requiring new accesses to displace car parking given the complete development of village frontages by existing development. The inspector is invited to verify this in the site visit and conclude that the appeal should be allowed. In other words, accepting this appeal proposal , should not create an unfortunate precedent . This case can be determined on its own merits.

Appendix 1

DELEGATED REPORT

Recommendation Made: 17 March 2011

Reference:- 11/00061/FUL **Parish:-** Market Bosworth Parish Council

Applicant:- Mr Richard Handy
44 Park Street
Market Bosworth
Nuneaton
Leicestershire

Location:- 44 Park Street Market Bosworth Nuneaton Leicestershire CV13 0LL

Proposal:- FORMATION OF A VEHICULAR ACCESS

Introduction:-

This is a full application for the creation of a vehicular access to the front of 44 Park Street, Market Bosworth. The site is within the Market Bosworth Conservation Area.

An existing hard standing is located to the west of the property which appears to be accessed by vehicles crossing the pavement. This application is to assist with ease of access into the premises.

There is no relevant planning history on this property.

Consultations:-

Director of Environment and Transport (Highways) has replied saying that they have no objections subject to a 2m x 2m pedestrian visibility splays. The drive should be hard surfaced and drained.

Head of Community Services (Land Drainage) has replied stating that the access drive, parking and turning area should be constructed in a permeable paving system.

Head of Community Services (Conservation) has replied saying no comments other than the vehicular access should be kept to a minimum.

Market Bosworth Parish Council have replied saying that it is yet another application being sought retrospectively and recommends that the gate should be painted black.

One letter has been received advising that there is no objection to the formation of a vehicular access however it has been recommended that the gate should be painted black.

At the time of writing the report no comments have been received from: -
Ward Members
Site Notice
Press Notice

Development Plan Policies:-

Adopted Hinckley and Bosworth Local Plan

The site lies within the settlement boundary of Market Bosworth as defined in the adopted Hinckley and Bosworth Local Plan.

Policy BE1 - Design and Siting of the Development
Policy BE7 - Development in Conservation Areas
Policy T5 - Highway Design and Vehicle Parking Standards

Appraisal:-

The main considerations in respect of this application are its impact on the special character and appearance of the conservation area along with highway visibility and safety.

Impact on the Street Scene and the Conservation Area.

The formation of the vehicular access at the application site will have a limited impact on the street scene and the conservation area as other properties within the street scene benefit from off street parking at their properties which have also involved the inclusion of dropped kerbs forming a new vehicular access.

Accordingly, it is on this basis that it is considered that the development preserves the character of the Market Bosworth Conservation Area

Highway Visibility and Safety.

No objection has been raised by the County Highways Authority. Adequate space is provided to the side of the premises to accommodate off street parking. Hard standing is avaliable within the application site comprising of hardcore and chipping's. However visibility splays 2.0 metre by 2.0 metre on both sides of the access need to be provided to ensure the continued safety of pedestrians along with safe access onto and off the drive.

Other Matters.

The fact that this application is retrospective is not a material planning condition. Planning law allows for retrospective application and such application cannot be determined differently because they are retrospective in nature. As the gate does not form part of this application we are unable to control the colour of the entrance gate.

Conclusion.

Overall the proposal is considered to be acceptable and it is recommended that planning permission be granted.

RECOMMENDATION :- Permit subject to the following conditions :-

Summary of Reasons for Recommendation and Relevant Development Plan Policies :

Having regard to the pattern of existing development in the area, representations received and relevant provisions of the development plan, as summarised below, the proposed development would preserve the character of the Conservation Area and it is therefore considered that subject to compliance with the conditions attached to this permission, the proposed development would be in accordance with the development plan.
Hinckley & Bosworth Borough Council Local Plan (2001) :- BE1 and T5

1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

2 Before first use; of the access; hereby permitted, 2.0 metre by 2.0 metre pedestrian visibility splays shall be provided on the highway boundary on both sides of the access with nothing within those splays higher than 0.6 metres above ground level and shall be so maintained in perpetuity, where in the control of the applicant.

Reasons :-

1 To comply with the requirements of Section 51 of the Planning and Compulsory Purchase Act 2004.

2 To ensure that an adequate line of vision is available in the interests of road safety to accord with policy T5 of the Hinckley and Bosworth Local Plan.

Notes to Applicant:-

1 Bats, nesting birds, great crested newts and certain other species are protected by law. If any such species are discovered before or during the works the works must be suspended and the local office of Natural England contacted for advice.

2 This permission does not grant approval under the Building Act 1984 and the Building Regulations 2000 (as amended) for which a separate application may be required. You are advised to contact the Building Control Section.

3 As from 6 April 2008 this Authority are charging for the discharge of conditions in accordance with revised fee regulations which came into force on that date. Application forms to discharge conditions and further information can be found on the planning portal web site www.planningportal.gov.uk.

4 All works within the limits of the Highway with regard to the access shall be carried out to the satisfaction of the Southern Area Manager (0116 3052202).

5 All works within the limits of the Highway with regard to the access shall be carried out to the satisfaction of the Southern Area Manager (0116 3052202).

6 Planning permission is not granted for the erection of any gate. Permitted development rights do allow for the erection of gates in such a location but this cannot be more than 1 metre in height. For further advice contact 01455 255666.

Contact Officer:- Joanne Orton Ext 5666

Appendix 2

MARKET BOSWORTH PARISH COUNCIL MEETING

Minutes of the Market Bosworth Parish Council Meeting held on 2 December 2008 at 7.00 p.m. at The Parish Hall, Park Street, Market Bosworth.

PRESENT

Cllr H Whitehead (Chairman); Cllrs G Betts, K Coleman, S Ward and P Winchester; Parish Clerk Mrs C Monkman.

1 member of the public was present.

1 APOLOGIES

The Chairman declared the meeting open at 7.00 p.m. Apologies had been received from Cllrs R Symonds (holiday), K Hughes (hospital appointment), J Wiffill (business), County Councillor I Ould (prior engagement). Apologies accepted.

2 MINUTES OF THE MEETING HELD ON 4 NOVEMBER 2008

The Minutes were approved as a true record then signed by the Chairman.

3 SITUATION REPORT FROM THE CLERK

a A claim for a VAT refund on car park ticket sales totalling £4,013.75 for the period April 2006 – September 2008 had been submitted to HMRC for consideration.

b A letter had been sent to Leicestershire County Council Highways Department re the unsafe pavement along Station Road and the possibility of re-positioning the bus-stop. Julie Tonks had subsequently inspected the footway and had informed the Clerk that although the path is cracked in places it is considered to be safe and not dangerous. However she had arranged for a quick response gang to (i) fill in some gaps at the rear of the footway (ii) fill in a depression by a stop tap (iii) level off a section of the footway on the south side of the golf course access. She had advised the Clerk that to repair the damaged kerbing and cracking of the carriageway would be a waste of Highways money at present as the golf course developer will be sorting this out during construction of the turning right lane. Julie Tonks confirmed that the Highways inspection regime for Market Bosworth is November and December each year.

c Flooding outside the Dentist's property on Station Road had been reported on at least 3 occasions, caused by the fact that the gullies on Station Road and Back Lane were silted up. The Clerk had reported the problem to Julie Tonks and to Jenni Parle, Clerk of Works at Hinckley & Bosworth Borough Council, but to date the gullies had not been cleared satisfactorily.

d The Clerk had requested that a member of the H&BBC planning committee attend the January meeting to discuss site allocations but to date there had been no response.

e A letter had been received from Edwin McWilliam, Countryside Policy and Promotion Officer, LCC, to confirm that new access paths for the disabled are to be constructed at the Country Park, hopefully to be completed in time for late spring.

f A letter had been received from H&BBC requesting comments on a request for a 'road closure' by the organisers of the annual Atherstone Hunt Boxing Day Meet in the Market Square. It was agreed that the Clerk should write back to (i) point out that the plan as submitted is imprecise as it is not clear which roads it is intended to close (ii) confirm that the event has taken place for many years, that previous Meets have been a great success, and that organisers always tidy up afterwards, therefore if the 'road closure' is the same as in previous years, then there should be no problems and the Parish Council has no objection. It was also agreed that the Clerk should advise the Meet organisers that permission to use the High School car park should be sought in advance as otherwise this will be locked and unavailable.

g Bill Sharp, Chris Peat and Ivan Ould had all thanked the Parish Council for their invitations to attend the Christmas Lights Switch On, which they had enjoyed.

h Comment on the Code of Conduct for Local Authority Members and Employees had been submitted to the effect that the Parish Council agreed with all the questions raised, except 13-21 which should not apply as all local authority employees should be treated as equals.

i No comment had been submitted on the East Midlands Regional Plan Partial Review.

j (i) A consultation paper from the Bosworth Community College regarding proposals to become a Trust and (ii) the Draft Taxi Licensing Policy Consultation Document had been circulated for comment. It was agreed that the Clerk should seek further information on (i) before comment could be made.

k There will be an Open Meeting for Bosworth in Bloom on 6 December at 10.30 a.m in the Parish Hall, Park Street.

4 DECLARATIONS OF INTEREST

None

5 REPORTS

a **County Councillor:** I Ould had advised that he has formally asked for part of the proposed Marina Section 106 monies to be used for a footway from the canal bridge to the junction at the cottages, and across the road to the Water Park. He had confirmed that the Highways Department is in no position to reply to the planning application at present because of the lack of detail and that a transport statement is being sought from the developers. I Ould had also sought further backing from the Parish Council to oppose the application for open Windrow composting at a site near Fenny Drayton. It was agreed that the Clerk should re-iterate the comments sent in October 2008.

b **Borough Councillor:** No report.

c **Crime and Safety Forum:** <u>SmartWater:</u> Mr G Davies, Police Liaison Manager with SmartWater, had given a presentation outlining the advantages of the use of this technique, both in returning property to its owner and in securing a conviction for theft of anything from household goods to farm machinery. Each bottle of SmartWater carries a unique formula and the registration form accompanying it must be returned to the Company. There is also a SmartWater spray which firms can install to protect areas of their buildings so that if an intruder crosses a sensor he is sprayed with the invisible liquid which cannot be removed from skin or clothing. All Police Stations now have UV suites for scanning suspects, or the use of special lamps to reveal the substance on people or property. All sales of the product are to recognised Neighbourhood Watch Schemes only. Signs can be erected to indicate that an area is protected by SmartWater. The Crime & Safety Forum is considering buying a supply in bulk and then selling it on to Parish Councils, who have to set up Neighbourhood Watch Schemes. <u>Youth Issues:</u> Youth Club evenings in Barlestone have quietened down. The mobile youth vehicle is being well received in some villages including Nailstone, Carlton, Sheepy Magna and Witherley. Desford is trying to set up a scheme whereby a part time youth worker operates there once a week and they have raised £4,000 to date to fund this, leaving a shortfall of £500 which the Crime & Safety Committee agreed to donate. <u>Police Report:</u> Halloween and Bonfire Night had passed off relatively peacefully with Police reporting 14 calls against 55 last year. Thefts of metal continue from churches, cars and rural areas; theft of horse tack is on the increase, there being 11 thefts of horse tack in one night recently. Burglaries and criminal damage cases are down, but theft from and of motor vehicles continues to rise with the theft of catalytic converters, number plates and tax discs continuing, together with the drilling and draining of petrol tanks. Attractive items are being stolen to order e.g. a jeep stolen in Hinckley was recovered in Slovakia and a tractor stolen in Melton Mowbray was recovered in Western Australia. Priority is being given to (i) stopping HGVs contravening weight restrictions in Nailstone, Bagworth, Market Bosworth and Carlton (ii) addressing the problems of drink and drug abuse and noise pollution in the evenings in and around recreational parks and (iii) rural crime. 13 of the 36 incidents of anti-social behaviour reported in October had occurred in and around Desford.

6 PUBLIC PARTICIPATION

None.

7 PLANNING MATTERS

a Plans approved

08/00919/FUL Extension and Alterations to Dwelling and Erection of Single Garage, 30 Northumberland Avenue, Market Bosworth.

08/00905/OUT Erection of 2No Dwellings and Extension of Existing Dwelling, 26 Barton Road.

b Plans declined

None.

c New Plans

08/00954/COU Change of use from Agricultural Land to Allotment including the Keeping of Animals in Enclosures, the Erection of a Greenhouse and Fencing, Old Dutch Narrow Boat, Coton Lane, Far Coton.

The Parish Council had no objections but requested that a condition be applied that nothing else is applied for on this site and that no permanent structures be erected.

08/00824/FUL Demolition of Existing Building and Erection of 3No Light Industrial Units, Clinton Unit 3, Station Road Industrial Estate.

The Parish Council had no objections.

08/00553/FUL Creation of Canal Boat Marina with Associated Landscaping, land at junction of Wellsborough Road and Congerstone Lane, Market Bosworth.

The Parish Council requested planning conditions be imposed that no residential boats should be allowed; Section 106 monies should be allocated to improve footpath and cycle path access to the town centre and Water Park; the 30mph speed limit along Station Road should be extended to reach a safe distance beyond the entrance to the proposed marina; any food outlet should be more clearly defined as it is not clear if what is intended on site is a pub or restaurant or food shop. The Parish Council agreed that any food outlet provided must not be such as would affect business in the town centre.

8 TO RECEIVE A REPORT FROM THE CEMETERY WORKING PARTY

Mr S Anderson had submitted an updated site plan for approval. It was agreed that issues remain over how many car parking spaces are required and how far the 'road' on the site should extend and that these should be discussed before the next Parish Council meeting by the Cemetery Working Party. Mr S Anderson had advised that a landscaping scheme and an access scheme were required to be submitted to H&BBC in order to correctly and finally discharge the planning conditions for construction of the Shenton Lane Cemetery. It was understood that a list of species planted to date was available in the Parish Council office and it was agreed that the Clerk should ask Mr S Anderson if it would be sufficient to mark those species on the new site plan, rather than arrange for a separate landscape plan to be drawn up. It was agreed that the Clerk should confirm in writing the access scheme which had been verbally agreed with H&BBC. The problem of the dying beech hedge plants had been looked in to and it had been decided that the problem related to wet ground. It was recommended that Cllr G Betts should seek advice from Peter Bailiss as to how best to resolve the problem and to report back to the next Parish Council meeting. The problem of the boggy patch in the adjacent meadow was still outstanding and it was agreed that the Clerk should ask Mr S Anderson if he could recommend a contractor who could resolve the cause of the problem and dig a new soakaway if necessary.

9 TO RECEIVE A REPORT AND MAKE DECISION REGARDING PRODUCTION OF THE TOWN GUIDE

It was agreed that a new producer should be sought for any future Town Guide, but that in the meantime production should be put on hold indefinitely due to the current economic climate which is causing local tradespeople to be reluctant to commit to advertising. Cllr J Wiffill had advised that he would be willing to work with traders to develop trade and increase visitors to the

town if a sub-committee or partnership is formed between them and the Parish Council in the future.

10 TO RECEIVE A REPORT ON THE CHRISTMAS FESTIVITIES

Cllr G Betts reported that the Lights Switch On event had been a great success and the reception in the Black Horse had been well attended. Cllr G Betts advised that there could be a power source problem for the Atherstone Choral Society, who were due to sing in the Square on 4 December. It was agreed that the Clerk should contact Sally Crossfield, Rural Events Officer, H&BBC, to arrange for her to deliver the appropriate adapters and extension cables for use from the power supply adjacent to Flavell's. Cllr H Whitehead thanked Cllr G Betts and the Clerk for their contributions to the Christmas Festivities.

11 TO RECEIVE A REPORT ON THE PATIENT PARTICIPATION GROUP MEETING

The Clerk had attended the meeting on 20 November. The main item on the agenda had been the Strategy Manager's report which had advised those present that the main policy on the government's agenda for health is to cut the health budget and the prescription budget. Primary Care Trusts are pressurising GP practices to stay within the reduced prescription budgets and penalties are payable by those who fail. The GPs are switching patients to cheaper proprietary options where these are available. The Strategy Manager had confirmed that a programme offering some accident and emergency treatment had been trialled at Newbold Verdon Surgery but interestingly it had made no difference to the number of patients attending Accident & Emergency at hospital. Therefore the Practice now obtains statistics from the hospitals to find out which local people have attended and anyone who has attended for less than 4 hours is contacted by one of the GPs to alert that patient to the facilities available at the surgery. The Strategy Manager had also confirmed that another aim is to improve preventative care of the elderly by going out to visit people in their homes, but this has manpower implications and there is not time for the GPs or nurses to visit every elderly person regularly.

12 TO RECEIVE AN UPDATE ON PAYMENT OF SECTION 106 MONIES

Cllr G Betts and the Clerk had attended the November Carlton Parish Council meeting for discussions with Ms S A Cooper, H&BBC's Section 106 Officer. This had been useful and certain matters had been clarified. Ms S A Cooper had outlined the Play & Open Space SPD, the administration of the funding system and the criteria for project funding. She had explained that funding could be used for highways, education, policing and community facilities, but these contributions were payable to other authorities and not the Parish Council. The Parish Council is only eligible to receive Play & Open Space funding. The Parish Council should ensure that there is a clear audit trail to show how contributions had been spent and to distinguish between provision of equipment and maintenance costs. S106 monies are payable at commencement of development, (when the footings are being dug and not demolition or site clearance); the funds are held by H&BBC for 5 years and returned to the developer if not spent. It is up to the Parish Councils to claim money allocated to their parishes for Play and Open Space projects. Ms S A Cooper had confirmed that S106 monies may be used to facilitate development of facilities shared between neighbouring parishes, but that projects must be within a 1.2 km radius of the new development. Parish Councils can apply for S106 monies to create paths to link play and open space areas but not to create new footpaths along highways – that money would go to the Highways Department. S106 monies can be allocated for 'allotments' but only if they are run as community gardens and not as rented plots. Ms S A Cooper had advised that not enough Persimmon houses/flats had been sold to meet the threshold required for provision by Persimmon of play equipment. However, she had agreed to look in to payment of the outstanding £2,500 maintenance monies due to Market Bosworth Parish Council. The Clerk confirmed that this sum had subsequently been credited to the Parish Council.

13 TO CONSIDER RESPONSE TO THE PROPOSED CORE STRATEGY DPD AND HINCKLEY TOWN CENTRE AREA ACTION PLAN

The Core Strategy DPD and the Hinckley Town Centre Area Action Plan had been circulated for comments from which the Clerk had drafted provisional representations. It was agreed to submit the provisional representations as compiled; these related to Policies 11 and 20 of the Core Strategy DPD, WYG's Sustainability Appraisal and the Final Strategic Housing Land Availability Assessment Report. No representations were submitted on the Hinckley Town Centre Area Action Plan. The Clerk advised that Katanya Barlow, H&BBC Principal Planning Officer, had confirmed that a meeting had been arranged with the Dixie Grammar School for 9.12.08 to discuss the options for a further car park in Market Bosworth. It was agreed that representatives from the Parish Council should attend. It was agreed that several issues surround the proposals and that a joint project would probably not be possible: Parish Precept monies should not be used to fund projects for specific institutions but should be for the benefit of the community; if it is intended that a new Dixie Grammar School Car Park be for the benefit of the community then funding would need to be clarified; the Parish Council and County Council already provide two car parks and evidence is that drivers elect to park on the roads rather than to pay so a further fee paying car park would be of no benefit when the other car parks often sit half empty; the Parish Council would be unwilling to take out a further loan to purchase more land. It was also agreed that if it is intended to provide parking provision off Back Lane then the lane would need to be widened considerably to improve access and any new car park would also need to be gated by night for the same reasons that the High School bus park has been gated. It was agreed that any new car park should be a 'last resort' when all other options have been examined.

14 TO CONSIDER PROPOSALS BY ST PETER'S DCC TO WORK JOINTLY WITH THE PARISH COUNCIL RE POSSIBLE LANDSCAPING WORK IN MARKET BOSWORTH CHURCHYARD

St Peter's DCC had proposed a joint project with the Parish Council to improve the churchyard as a public space at the heart of the town. As the Parish Council will eventually take over maintenance of the churchyard it was agreed that it would be beneficial to attend meetings and to be involved in the planning process to plan for the future. It was also agreed that the Parish Council would be willing to help provide a working party to help with a good tidy up of the churchyard but would not support an elaborate replanting scheme with high maintenance costs and would not be interested in forming an official partnership which may require funding.

15 TO REVIEW TERMS AND CONDITIONS FOR WORK CARRIED OUT IN THE MEMORIAL GARDEN

It was resolved that Cllrs R Symonds, G Betts and the Clerk should liaise to draw up a detailed specification of work to be carried out throughout the year at the Memorial Garden to be submitted to Mr P Bailiss, the current groundsman, for a quotation.

16 TO REVIEW INTERNAL CONTROL AND RISK MANAGEMENT SYSTEMS

The Clerk advised that although an ongoing programme updating regulations has been initiated, it was necessary to review storage facilities. It was resolved that lockable, fire-proof storage should be sought in which to keep deeds, ledgers, cemetery records etc and that the Clerk should seek quotations accordingly.

17 TO PASS STATUTORY RESOLUTION ADOPTING THE FREEDOM OF INFORMATION ACT NEW MODEL PUBLICATION SCHEME

Information relating to the scheme had been circulated for consideration before the meeting. Cllr H Whitehead proposed that the Freedom of Information Act New Model Publication Scheme be adopted to its minimum extent. The proposal was seconded by Cllr P Winchester. The Parish Council unanimously approved the motion. It was resolved that the Clerk should implement the adoption although the Parish Council already provides much of the information mentioned in the

Model Publication Scheme either on application to the Parish Council Office and/or on the website. A fee for photocopies would be set in line with other local providers.

18 TO SET THE PARISH PRECEPT FOR THE FINANCIAL YEAR 2009 – 2010

The proposed Budget for the year 2009-2010 had been compiled and a Precept of £43,008.00 had been calculated, a reduction of £790 on the Precept for 2008-2009. Cllr H Whitehead proposed that the Precept be set at £43,008.00. Cllr G Betts seconded the motion. It was resolved to approve the proposed Budget and Precept and agreed that the Clerk should write to Hinckley and Bosworth Borough Council to notify the accounts department accordingly.

19 FINANCIAL REPORT

(a) accounts for approval

Current Bank Balances:
Community Account: £21,448.20 Deposit Account: £26,672.89

Income:

NAME	DETAILS	AMOUNT £
H&BBC	Contribution to Rural Christmas Festivities	50.00
H&BBC	Section 106	2,500.00
G Seller & Co Ltd	Headstone installation fee	60.00
Gilliver's Funeral Services	Labyrinth Interment fee	150.00
HSBC	Community Account Interest	1.68
	Total	**2,761.68**

Accounts for Approval:

NAME	DETAILS	AMOUNT £
Flavells	Office rent – standing order	108.33
Public Works Loan Board	Fixed Rate Loan – Car Park	3,438.27
SLCC	Membership renewal & Clerk Magazine	135.00
Greener Gardens	Installation of Memorial Bench	124.00
Cadeby Tree Trust	Christmas Tree	940.00
Parish Clerk	Net salary	607.90
Leics County Council	Pension Contributions	137.69
	Total	**5,491.19**

(b) To consider 'overtime' claimed by the Parish Clerk in respect of work carried out on behalf of the Christmas Festivities Committee.

The Clerk had submitted a claim in respect of typing and distribution of Minutes for 11 Christmas Festivities meetings, for compiling event application packs and risk assessment forms for the Christmas Festivities events, and for distribution of risk assessment forms to stall holders, amounting to 21 hours' work. A discussion was held on how much financial help the Parish Council is prepared to provide to the Chamber of Trade to enable the activities to take place. The Clerk pointed out that the risk assessment forms have taken up a lot of time this year, but now they are compiled they can be reproduced for following years and will not take so much time in future. Cllr G Betts proposed that the Clerk be paid for work carried out during the year 2008. Cllr S Ward seconded the motion. It was agreed that the Parish Council will contribute towards work carried out for the Christmas Festivities by the Parish Clerk next year but only if the Bosworth Chamber of Trade is still struggling for help and as long as the Clerk maintains an accurate record of hours worked.

Other matters:

1 The Clerk had come across further information that may be of relevance relating to the claim for damages submitted earlier in the year by a member of the public who had fallen in the Market Square and recommended that a letter be sent to Zurich Insurance for their information in order that the Parish Council's insurance should not be compromised. The Clerk had prepared a draft letter for consideration and it was agreed that this should be sent to Zurich.

2 Cllr H Whitehead had noticed that one Parish Council includes an item 'Information Exchange' at the end of each Agenda. As the Parish Council is not legally able to include an item 'Any Other Business' it was agreed that 'Information Exchange' was a good alternative and it was resolved that the Clerk should include this on all future agendas.

20 DATE OF THE NEXT MEETING

Tuesday 6 January 2009, 7.00 p.m. the Parish Hall, Park Street, Market Bosworth.

Chairman Cllr H Whitehead closed the meeting at 9.15 p.m.

Signed ……..... Date …….

Prepared by: Catherine Monkman (Parish Clerk) 9 December 2008

MARKET BOSWORTH PARISH COUNCIL MEETING

Minutes of the Market Bosworth Parish Council Meeting held on 6 January 2009 at 7.00 p.m. at The Parish Hall, Park Street, Market Bosworth.

PRESENT
Cllr R Symonds (Chairman); Cllrs G Betts, K Coleman, S Ward and J Wiffill; Cllr H Whitehead (delayed); County Councillor I Ould; Parish Clerk Mrs C Monkman.
2 members of the public were present.

1 APOLOGIES

The Chairman declared the meeting open at 7.05 p.m. and wished everyone present a Happy New Year. Cllr H Whitehead had explained that he would arrive late due to a prior commitment. Apologies had been received from Cllrs P Winchester (business commitments) and K Hughes (unwell). Apologies accepted.

2 MINUTES OF THE MEETING HELD ON 2 DECEMBER 2008

The Minutes were approved as a true record then signed by the Chairman.

3 SITUATION REPORT FROM THE CLERK

a Work by the Leicestershire County Council Rights of Way team to replace all wooden stiles with steel kissing gates, subject to agreement from landowners, had commenced. Cllr I Ould had received enquiries as to why this work is being carried out and who will pay for it. He confirmed that the stiles are being changed following pressure from countryside rights of way groups and that costs will ultimately be met by the taxpayer.

b A £1,000 contribution had been received from the Living Leicestershire – Boost for Bosworth grant fund towards preliminary site investigation works for the proposed footpath to Carlton. This must be spent by 31 March 2009 or returned. The Clerk had notified LCC Highways Department that the money is now available to spend.

c Requests for (i) extra grit boxes for Back Lane and the Persimmon development and (ii) more grit for the grit box at the entrance to the Rectory Lane car park had been submitted.

d Works to trees at Sedgemere – Mr N Cox of H&BBC Planning Dept had confirmed that none of the trees on the site are covered by Tree Preservation Orders, nor does the site fall under a Conservation Area so there is no requirement to apply to the Local Planning Authority before commencement of works to the trees. However, he had advised that trees along the canal edge fall under the canal Conservation Area and an application for works to those trees would need to be submitted. Mr Cox and Ms D Bates, also from H&BBC, had carried out a site visit on 10.12.08 but it did not appear that any work had been carried out to the canal-side trees.

e Outside speaker at King William pub – Mr D Kiernan of H&BBC Planning Dept had advised that an outside speaker may require planning permission depending on its size and visual prominence but that speakers in pub gardens are normally small scale and of minimum visual impact. He had advised that if there are complaints from neighbours regarding the noise it is possible to submit an enforcement complaint following which an enforcement officer will conduct a site visit to determine whether action should be taken. It was agreed that it would appear that whenever music is playing inside the pub, it is relayed outside. It was agreed that this could constitute a noise nuisance to nearby residents and that an enforcement complaint should be submitted to Mr Kiernan requesting that the licensing officer look in to the matter.

f Julie Tonks had confirmed that in future any problems relating to Highways matters should be sent to the southern area office via email and not directly to her. It was agreed that this is disappointing. Cllr I Ould advised that the new system for communication stems from the reduction from 4 depots to 2 and the fact that the Croft area office does not appreciate the volume or type of work required in rural areas.

g LRALC had confirmed membership of Croner Consulting to provide advice on employment, health and safety and payroll. Two business cards and details of the helpline had been provided for use by the Chairman and Clerk.

h VAT on Rectory Lane Car Park - HMRC had assessed the Parish Council's claim, declining to make payment. The letter had been circulated for comment and decision.

i Letters of thanks had been received from (i) Mr J Hughes for the Parish Council's support in obtaining new access paths at the Country Park and (ii) Mr and Mrs C Hooker for help in organising installation of a memorial bench in the Memorial Garden.

j Comments had been submitted on the Draft Hackney Carriage & Private Hire Licensing Policy to the effect that the topographical knowledge of taxi drivers should be extended beyond the H&BBC area's geography to include the Walsgrave, George Elliot, General and Glenfield hospitals; the Leicester Royal Infirmary; the Leicester, Nuneaton and Coventry railway stations; sporting venues; airports.

k Further information had been sought regarding advantages for Bosworth Community College, Desford, in becoming a Trust School but to no avail therefore no comment had been submitted. Cllr I Ould advised that it was understood that the College staff would prefer to remain within the local government framework.

l No comments had been submitted on the Hinckley & Bosworth Draft Economic Regeneration Strategy except to point out (again) that Bosworth Water Park is not run by a voluntary organisation or community group but is a private venture.

m A document entitled 'Communities in control: Real people, real power: Code of recommended practice on local authority publicity – A Consultation' had been circulated for comment by 12 March 2009.

n Meetings: (i) 15 January – Hinckley & Bosworth Parishes Forum, 6.30 p.m., Borough Council offices (ii) 26 January – LRALC's joint County/Local Councils Conference, County Hall, 4.15. – 7.30 p.m. (iii) 19 June – LRALC's Rural Conference, Hothorpe Hall, Market Harborough.

o Courses: The Clerk had received notification of a 2 day Practitioners' Conference in Stoke-on-Trent on 27/28 February, to be run by the SLCC, and requested permission to attend day 2 at a cost of £60. It was agreed that the Clerk could attend if space was still available.

4 DECLARATIONS OF INTEREST

None

5 REPORTS

a **County Councillor:** Cllr I Ould had attended the Cabinet meeting on 16 December. The proposed Co-op eco-town had been discussed. He advised that this has become a political matter, the Labour City Council supporting the proposals and others opposing it. The Co-op believe they have permission from the Cabinet to proceed with the eco-town but this is not so. Cllr I Ould confirmed that the Cabinet had rejected H&BBC's submitted LDF on the matter of the number of houses proposed. H&BBC propose construction of more houses than the regional assembly requires. Residents are worried about the siting of travellers' sites. Cllr Ould had enquired why the proposed Nailstone Colliery and Country Park are not mentioned in the LDF. Cllr I Ould had attended the County Council meeting on 3 December. He advised that LCC have not lost money in the banking crisis; that it is recognised that government targets are unrealistic in this economic climate; that the traffic management budget had been swallowed up in proposals for improvements to the A6; that travellers' pitches had been discussed and Cllr I Ould had expressed grave concerns over the viability of the new sites and the fact that many potential issues had not been addressed e.g. what happens regarding pitches when there is a traveller marriage. Cllr I Ould pointed out that there had been some Borough publicity for the opening of new Children's Centres and pointed out that these are run and paid for by the County Council, not H&BBC as implied. Cllr I Ould advised that at the Rural Scoping event it was confirmed that at least 3 more local pubs have closed, including the Dog and Hedgehog at Dadlington, and that this is due not

only to the 'credit crunch' but also to the fact that rural pubs have lost income since smoking in pubs was banned. Cllr I Ould intends to raise the following questions at the next Hinckley & Bosworth Parishes Community Forum: Why has the Borough Council through the LDF opted to build more houses than necessary? Where has the difference in numbers come from? Why is the proposed figure a minimum, not a maximum? Where has the figure for the number of Travellers' sites and pitches come from? Why is the figure included with figures for proposed houses? What is the justification for the change in Section 106 thresholds? Cllr I Ould expressed thanks to the Parish Council for supporting him in his concerns over the proposed Windrow composting scheme at Fenny Drayton. Cllr I Ould confirmed he has been asked to deal with a drainage problem involving 3 constituents who are neighbours and who are suffering drainage problems as a result of extensions having been approved. Cllr I Ould had met with Mr M Lennon from the Highways Dept to discuss proposed developments along Barton Road. Mr Lennon had expressed concern about the speed of traffic along Barton Road and had pointed out that further development could make it even more dangerous. Cllr I Ould pointed out that H&BBC often ignore Highways issues when considering planning applications (eg golf course/Station Road where H&BBC undermined LCC Highways in respect of requirements for the right hand turning) and alerted the Parish Council to the fact that any development on Barton Road could create an impetus that might radically change its character, as has happened on Station Road. Cllr I Ould expressed concerns over the potential impact of the Marina, pointing out that too many residential boats would have serious implications e.g. extra pressure on schools.

(7.45 p.m. – Cllr H Whitehead arrived. It was agreed that Cllr R Symonds should continue to Chair the meeting).

b Borough Councillor: No report.

c Crime and Safety Forum: No report.

6 PUBLIC PARTICIPATION

Mr P Tebbutt explained that he would like to attend more Parish Council meetings, but Royal British Legion commitments prohibit this. He thanked the Clerk for putting the Minutes on the Parish Notice Board. Mr P Tebbutt raised the following matters: (i) The double arrow sign on Rectory Lane – he re-iterated previous concerns that this is badly placed. He pointed out that drivers do not see the sign so when they turn in to the Market Place from Rectory Lane they think this is a continuation of the one way system and drive on the wrong side of the road. The Parish Councillors explained that the matter had been raised with Mr R Kane of LCC Highways on many occasions but it was agreed that the Clerk should write a further letter to Mr Kane highlighting that with increased traffic the likelihood of an accident is increasing and requesting again that the sign be moved to the end of Rectory Lane. (ii) Drivers exiting the Red Lion and Dixie Arms car parks do not always realise that Park Street is a one way street and sometimes turn to drive out the wrong way. He pointed out that the arrows on the road surface would be better placed near the car parks' entrance/exit. (iii) The traffic speed on Station Road is sometimes frightening. It was agreed that this is an ongoing issue and has been regularly discussed. Cllr I Ould advised that 75% of people who speed are local and that although the Police have equipment to catch speeding drivers this is largely ineffective due to the Leicestershire Police Force's policy that police officers using the equipment should be highly visible. Mr Tebbutt was of the opinion that there are inadequate speed limit signs on Station Road and he enquired about the availability of a Community Speed Watch scheme. It was pointed out that the police had previously advised that more speed limit signs may not solve the problem and that the Speed Watch scheme is effective only while being used. The Parish Council confirmed that the Highways Dept is well aware of concerns along this stretch of road. (iv) The road between the canal bridge and Coton Lane is unsafe for pedestrians and it used to be possible to walk along the sports field behind the roadside hedge, safe from the traffic. The Parish Council explained that this matter had also been discussed at recent Parish Council

meetings and it is hoped that future Section 106 monies will be available to create a proper footpath to the Water Park from the canal bridge. (v) The waiting restriction signs, applicable between 8.00 a.m. and 6.30 p.m. on Station Road, near the zebra crossing and Batter of Bosworth, are frequently ignored and it appears that H&BBC do not attempt to enforce these restrictions. It was agreed that the Clerk should write to H&BBC requesting that the waiting restriction times be enforced.

7 PLANNING MATTERS

a Plans approved

08/01047/TPOCA Remove and Replace 2No Trees, Memorial Gardens.
It had been recommended that the Parish Council replace only one tree, and that the species of that tree be either a silver birch, maple, beech, sycamore or holly.

b Plans declined

None.

c New Plans

08/01114/TPOCA Works to 5 Trees, 2 Rectory Lane.
08/01117/FUL Erection of New Pavilion, Playing Fields, Barton Road.
08/01077/FUL Extension and Alteration to Dwelling, 29 Northumberland Avenue.
08/00824/FUL (amended) Demolition of Existing Building and Erection of 3 No Light Industrial Units, Clinton Unit 3, Station Road Industrial Estate, Station Road.
The Parish Council had no objections to the above proposals.

8 TO RECEIVE A REPORT FROM THE CEMETERY WORKING PARTY

Cllr G Betts advised that Peter Bailiss had confirmed that ground water is killing some beech hedge plants. The options were to install drainage or to plant another species that tolerates wet soil. It was agreed that Peter Bailiss should be asked to plant an alternative species such as hawthorn. The Clerk had contacted Mr S Anderson re site excavations to resolve the problem of the boggy patch in the cemetery extension. Mr Anderson had arranged for his groundworker to visit the site and they had agreed that the problem is probably a blocked or broken drain pipe and proposed spending a day on site to undertake excavations to determine the exact problem, at a cost of £200 + VAT. Cllr G Betts argued that this was unnecessary as Planters had already carried out these searches on behalf of Mr and Mrs Curley over a year ago and that copies of their findings should be requested instead. It was agreed that the Clerk should contact Planters to request copies of their findings. Mr Anderson had submitted a 'Record of Time Spent' to date on cemetery matters. It was agreed that no more costs should be incurred at this stage through further alterations to the cemetery site maps. Cllr S Ward questioned if the mole problem was in hand and it was pointed out that recently there had been 27 molehills. It was agreed that it would be worthwhile trying alternative methods to be rid of the problem and it was resolved that Cllr J Wiffill would purchase a battery run mole repellent.

9 TO RECEIVE A REPORT ON THE CHRISTMAS FESTIVITIES

Cllr G Betts confirmed that overall the four events had gone well but that it was disappointing that on the 4, 11 and 18 December only a few shops had remained open. It was agreed that events cannot be advertised as being accompanied by late night shopping if most of the shops remain closed. Cllr G Betts pointed out that there is too much running about by the Parish Council sorting out such matters as electricity cables, coning off the Square, gazebos for the choirs etc and proposed that the Parish Council purchase gazebos with the Parish Council logo on and two x 50m cables and adaptors to be used at the Christmas Festivities events and other events such as the Church fete. Cllr G Betts recommended that an adaptor be fitted to the electricity box outside Softleys. Cllr H Whitehead expressed concern (i) over the safety of outside adaptors, pointing out that although they are protected by a 'hood', they are live and someone could electrocute themselves if they did not know this and (ii) anyone could tap in to the electricity supply without obtaining the necessary permission. Cllr H Whitehead also queried where the gazebos would be stored and it was suggested that they could be kept with the Bosworth in

Bloom equipment. The Clerk pointed out that attempting to cone off the Square for four successive Thursdays had proved frustrating and time consuming and that some retailers and shoppers objected to the fact that the Square was coned off for much of the day when the event did not start until the evening. As only 2 retailers are involved in the Chamber of Commerce and the Christmas Festivities and as some retailers have already stated that they do not intend to open late in the future, it was agreed that before the Parish Council purchases any new equipment, the other shopkeepers should be asked what they want. Cllr G Betts advised that the next Festivities meeting will be in February and it was agreed that the matter of consulting with the other shopkeepers should be discussed then. Cllr S Ward commented that many people had remarked that the Christmas tree was 'the best ever' in Market Bosworth. Cllr H Whitehead reported that the charity collections had exceeded expectations.

10 TO RECEIVE A REPORT ON THE MEETING AT THE DIXIE GRAMMAR SCHOOL TO DISCUSS CAR PARK PROVISION

Cllr G Betts and the Clerk had attended this meeting on 09.12.2008. It had also been attended by Katanya Barlow, Principle Planning Officer H&BBC, Mr J Wood, Headmaster, Mr M Roe, Bursar, and a development consultant employed by the school. The Clerk had made a declaration of interest at the meeting. Cllr G Betts and the Clerk had drawn attention to the Conservation Area Statement and raised alternative options for discussion such as the purchase of termly permits for the Rectory Lane car park, running a shuttle bus from the Barton Road site or liaising with the High School. Cllr G Betts had enquired if the Dixie Grammar School had a school travel plan. Mr J Wood had advised that the other options were not viable: staff and students prefer not to pay to park; the Barton Road site is too far out. He had confirmed that there is no school travel plan other than that relating to the ferrying of children to and from the Wellsbrough site. Mr J Wood had pointed out that it is intended to share with the town the facilities of the school, such as the new sports pavilion on Barton Road. However, with regard to a proposed new car park in Back Lane, the school representatives were not sure how this would work. They had stressed that there are no definite plans at present. The issues of size, exact location, usage and administration of a new car park had not yet been fully addressed, rather they were seeking to consult on possible options and to gauge support. Cllr G Betts had pointed out that the Parish Council could not contribute funds out of the Parish Precept and would be wary of a car park that was in competition with its own on Rectory Lane, fee paying or otherwise. Cllr G Betts and the Clerk had pointed out that serious consideration would need to be given to security to avoid the problems experienced by the High School. Cllr G Betts had expressed concern over how much lighting might be required, pointing to the prohibitive lighting requirements at the roundabout near the Persimmon development. Cllr G Betts had pointed out that he could not comment as to whether or not the Parish Council would support any proposals for a car park in Back Lane until a definite plan was submitted. Cllr G Betts and the Clerk understood from the meeting that it was unlikely that H&BBC would contribute financially to the proposed car park but that H&BBC support the idea in principle as it is recommended in the proposed LDF. Cllr J Wiffill expressed strong reservations against any increase in volume of traffic in to Back Lane.

11 TO RECEIVE AN UPDATE ON THE PARISH PLAN

Cllr G Betts confirmed that Mr G Fidoe of the Parish Plan Committee had contacted Mr and Mrs Hooker for help with compilation of the Parish Plan report. Confirmation of their agreement to help was awaited. The Clerk pointed out that there appeared to be some confusion about the compilation: Mr R Leake had been approached by Mrs G Oakley to do the work; Mr R Leake had in turn approached the Clerk to do the work; Mr R Leake was in possession of the papers to be compiled. It was agreed that the Clerk should advise Mr R Leake that Mr and Mrs Hooker were in discussions with Mr G Fidoe on the matter and that the papers should therefore be returned to Mr G Fidoe. Cllr G Betts pointed out that H&BBC will pay for black and white printing of the Plan but that a further £500 is required to meet colour printing costs and compilation. Cllr H Whitehead proposed that £500 be donated out of the Parish Council's Village Enhancement allowance. Cllr R Symonds seconded the proposal. Other members present unanimously

approved the proposal and it was resolved that £500 be donated to the Parish Plan Committee for the purpose of printing.

12 TO DISCUSS DRAFT FINANCIAL REGULATIONS

The Clerk distributed updated copies of Financial Regulations for consideration by Parish Councillors, with a view to adopting them at the next Parish Council meeting. These had been prepared largely by Cllr H Whitehead and were based on draft regulations supplied by the National Association of Local Councils.

13 TO CONSIDER INVITATION FROM LEICESTERSHIRE COUNTY COUNCIL TO APPLY FOR PARTNERSHIP FUNDING TOWARDS A NEW BUS SHELTER

It was agreed that the best location for a new bus shelter would be on Station Road near the Persimmon development but that as the roadworks on Station Road are not yet complete it was not possible to decide exact positioning. Cllr H Whitehead pointed out that the deadline for applications is 31 March 2009 and that the County Council require a 50/50 funding agreement. It was agreed by those present that this was too short notice and as no provision had been made in the budget for spending on a bus shelter the funding agreement could not be met. It was agreed that the Clerk should write to Mr G Neat of Transport Schemes Development to advise him that, although a bus shelter on Station Road would be welcome, unfortunately the precept has already been set and requesting more notice if a similar scheme is proposed in future.

14 FINANCIAL REPORT

Approved during December:
Bosworth Groundcare and Maintenance £897 for hedgecutting and waste removal at Stanley Road and for Cemetery Maintenance work
Clerk 'overtime' £184.90
Current Bank Balances: **Community Account: £19,789.42 Deposit Account: £26,815.20**

Income:

NAME	DETAILS	AMOUNT £
Mr and Mrs Hooker	Donation towards memorial bench	450.00
Gillivers	Installation of memorial plaque	25.00
Leics County Council	Grant towards site works for Carlton – Bosworth footpath	1,000.00
HSBC	Deposit Account interest	142.31
HSBC	Current Account interest	1.04
	Total	**1,618.35**

Accounts for Approval:

NAME	DETAILS	AMOUNT £
Flavells	Office rent – standing order	108.33
Market Bosworth Parish Hall	Hire of hall for Parish Council meetings	58.50
Mr G Busby	For catching 1 mole in the cemetery	10.00
LRALC	Croner Consulting membership	11.50
Mrs Jones	Refund of overpayment for installation of memorial plaque	5.00
Severn Trent Water	Cemetery Water Supply	9.60
e.on	Rectory Lane Car Park Electricity supply	67.22
Richard Jackson	Cemetery Maintenance	332.00
Peter Bailiss	Annual payment for Heath Road Play Area maintenance (Year 1 of 3)	870.00

Peter Bailiss	Net salary	120.00
Parish Clerk	Net salary	464.90
Leics County Council	Pension Contributions	118.19
	Total	**2,175.24**

15 INFORMATION EXCHANGE

a. Cllr G Betts advised that Mr P Bailiss had provided prices for hardwood and softwood slats for repair of the bench to be sited at the Heath Road Play Area. Mr P Bailiss had enquired if the bench was to be installed on concrete slabs or on the grass. It was agreed that a quotation for repair using hardwood slats and for installation on concrete slabs should be obtained.

b. The Clerk raised concern over eroded hard surfacing near the seats in the Heath Road Play Area and it was agreed that Cllrs H Whitehead and K Coleman should inspect the site.

c. Cllr S Ward had attended the Bosworth in Bloom public meeting in December. 14 people had attended, of whom 7 were committee members. Mr P Ellis had reviewed the year and chairmanship had passed to Mr C Hooker. It had been agreed to enter the Britain in Bloom competition again. Mr C Hooker had subsequently written to those present detailing the tasks involved for this. It was agreed that a representative from the Parish Council should attend future Bosworth in Bloom meetings and Cllr J Wiffill agreed to attend the next meeting if possible.

d. Cllr H Whitehead raised concerns over allegations in the press that a travellers' site is proposed for Cadeby and wondered where exactly this would be.

e. Cllr H Whitehead pointed out that broken glass still litters some pavements following New Year's Eve celebrations and it was agreed that the Clerk should contact Mr J McGovern at H&BBC to find out more about the new 'pedestrian' cleaners that have been advertised in the Borough Bulletin and to request that one be sent to Market Bosworth urgently.

f. Cllr H Whitehead enquired if the matter of the Town Guide had been finalised. Cllr J Wiffill confirmed that Mr J Oakley still has the documentation. It was agreed that Cllr H Whitehead would seek its return.

g. The Clerk advised that Mr A Madigan, premises officer for the Dixie Grammar School, had advised that a planning application will shortly be submitted for a suspended floor for the school library. The existing floor is in need of repair but the costs in this listed building are prohibitive, therefore the suspended floor is to be proposed as an alternative.

h. Cllr J Wiffill raised the problem of busy traffic in the Market Square and enquired if consideration had ever been given to making Main Street and the Market Place one way streets to allow more parking. It was pointed out that this had been discussed before and that it is not possible because some vehicles can not turn the sharp corner into Park Street from Barton Road.

16 DATE OF THE NEXT MEETING

Tuesday 3 February 2009, 7.00 p.m. the Parish Hall, Park Street, Market Bosworth.

Chairman Cllr R Symonds closed the meeting at 9.45 p.m.

Signed ……..... Date …….

Prepared by: Catherine Monkman (Parish Clerk) 12 January 2009