DRE
Property Services Ltd
High Cross, Lancaster Road, Hinckley, Leicestershire, LE10 0AW, United Kingdom
Tel: 01455 632777 Fax: 01455 633503
Website: www.dreproperties.co.uk

Our ref: Prop/CE/StamfordHouse/sje.sb

DEVELOPMENT SERVICES
18 APR 2008
RECEIVED

17 April 2008

Mr C Merriman
Hinckley & Bosworth Borough Council
Council Offices
Argents Mead
HINCKLEY
Leicestershire
LE10 1BZ

SUBJECT TO CONTRACT
WITHOUT PREJUDICE

Dear Mr Merriman

Premises: **Stamford House, 1 Hill Street, Hinckley**
Landlord: **Cotswold Estates Limited**
Subject: **Redevelopment of Existing First Floor, with New Second Floor to Accommodate 10 No. Flats.**

Further to our meeting of 14 April 2008 in respect of the above, I can confirm that the submitted application as discussed has been made through the planning portal.

Attached are hard copies of the documents submitted:

1. Copy of the Drawing List attached to the electronic submissions (Portal No. PP-00423852).

2. A copy of all drawings forwarded to Hinckley & Bosworth Borough Council through the Planning Portal, the drawings include:

FP4.03/R10/001	Existing Floor Plans
FP4.03/R10/002	Existing Elevations
FP4.03/R10/003	Location Plan
FP4.03/R10/004	Proposed Site Plan
FP4.03/R10/005	Proposed Floor Plans
FP4.03/R10/006	Proposed Street Scene on Castle Street and Hill Street (elevations)
FP4.03/R10/007	Proposed Rear Elevations along Hill Street

3. A copy of the Design and Access Statement for the proposed scheme.

4. A copy of the draft Unilateral Undertaking submitted as part of this application in relation to the 10 no. flats. The contribution totals £21,117.

Enclosed is a cheque for £3,350.00 which is the total fee for this application.

As agreed at the meeting the materials to be used are as follows:

1. Windows: White PVCU
2. Roof Covering: Marley Eternit (Rivendale cementicious slate effect tile in blue black)
3. Second floor external appearance: white painted rendered finish

I trust that you are happy with the attached information enabling the scheme to be registered without delay.

If you require any further information then please do not hesitate to contact me.

Yours sincerely

S J England BSc (Hons)
Estates Director
e-mail: sje@dregroup.co.uk

Encs: Copy of drawing list
Copy of drawings forwarded to Planning Portal.
Design and Access statement
Heads of Terms - 106
Cheque