Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas Act) 1990

Publication of planning applications on council web sites
Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.
If any other information that is provided as part of the application which falls within the definition of personal data under the Data Protection Act and is not to be published on the council's website, please contact the council's planning department.

1. Applicant Name, Address and Contact Details

Title: First name: Surname:

Company name

Street address:

Town/City

County:

Country:

Postcode:

	Country Code	National Number	Extension Number
Telephone number:			
Mobile number:			
Fax number:			

Email address:

Are you an agent acting on behalf of the applicant? ◯ Yes ◯ No

2. Agent Name, Address and Contact Details

Title: First Name: Surname:

Company name:

Street address:

Town/City

County:

Country:

Postcode:

	Country Code	National Number	Extension Number
Telephone number:			
Mobile number:			
Fax number:			

Email address:

3. Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s):

Has the work already started without planning permission? ◯ Yes ◯ No If Yes, please state the date when the work started:

Has the work already been completed without planning permission? ◯ Yes ◯ No If Yes, please state the date when the work was finished:

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: Suffix:

House name:

Street address:

Town/City:

County:

Postcode:

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:

Northing:

Description:

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ◯ Yes ◯ No

If Yes, please describe and include the planning application reference number(s), if known:

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◯ Yes ◯ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: First name: Surname:

Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ◯ Yes ◯ No

If Yes, please provide details:

8. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ◯ Yes ◯ No

If Yes, please provide details:

9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

Are you supplying additional information on submitted drawings or plans? ◯ Yes ◯ No

If Yes, please state plan(s)/drawing(s) references:

10. Demolition

Does the proposal include total or partial demolition of a listed building? ◯ Yes ◯ No

Which of the following does the proposal involve?

a) Total demolition of the listed building ◯ Yes ◯ No

b) Demolition of a building within the curtilage of the listed building ◯ Yes ◯ No

c) Demolition of a part of the listed building ◯ Yes ◯ No

Please describe the building or part of the building you are proposing to demolish:

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

11. Listed building alterations

Do the proposed works include alterations to a listed building? ◯ Yes ◯ No

If Yes, will there be works to the interior of the building? ◯ Yes ◯ No

Will there be works to the exterior of the building? ◯ Yes ◯ No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ◯ Yes ◯ No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ◯ Yes ◯ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

12. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)? ◯ Don't know ◯ Grade I ◯ Grade II* ◯ Grade II

Is it an ecclesiastical building? ◯ Don't know ◯ Yes ◯ No

13. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building? ◯ Yes ◯ No

If Yes, please provide the result of the application:

14. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◯ Yes ◯ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

◯ The agent ◯ The applicant ◯ Other person

15. Certificates (Certificate A)

Certificate Of Ownership - Certificate A
Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Title: First name: Surname:

Person role: Applicant Declaration date: ☐ Declaration made

15. Certificates (Certificate B)

Certificate Of Ownership - Certificate B
Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Notice recipient	Date notice served

Title: First name: Surname:

Person role: Applicant Declaration date: ☐ Declaration made

15. Certificates (Certificate C)

Certificate Of Ownership - Certificate C
Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:
- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of the land or building, or of a part of it, but I have/the applicant has been unable to do so.

The steps taken were:

- I have/the applicant has given the requisite notice to the persons specified below being persons who, on the day 21 days before the date of this application, were owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Notice recipient	Date notice served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Title: First name: Surname:

Person role: Applicant Declaration date: ☐ Declaration made

15. Certificates (Certificate D)

Certificate Of Ownership - Certificate D
Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that:
- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which this application relates, but I have/the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date:

Title: First name: Surname:

Person role: Applicant Declaration date: ☐ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. ☐

Date