



**Hinckley & Bosworth
Borough Council**

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Rugby Road
Hinckley
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Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

11

Suffix

Property Name

Address Line 1

The Finches

Address Line 2

Address Line 3

Leicestershire

Town/city

Desford

Postcode

LE9 9DB

Description of site location must be completed if postcode is not known:

Easting (x)

447775

Northing (y)

302806

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Connor

Surname

Gardner

Company Name

Gardner Tree Services

Address

Address line 1

106 Featherston drive

Address line 2

Address line 3

Town/City

Burbage

County

Leicestershire

Country

United Kingdom

Postcode

LE10 2PP

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes

☐ No

Do you know the Tree Preservation Order reference number(s)?

☐ Yes

☒ No

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☐ Yes

☒ No

Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes

☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes

☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

☒ Yes

☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Additional Schedule of Works – T1 Lime Tree & T2 Ash Tree

The proposed works are intended to address clearance requirements from neighbouring properties, improve tree structure and management, and remove identified dead, damaged or potentially hazardous growth.

T1 – Lime Tree (*Tilia* sp.)

The lime tree is to be selectively reduced away from the property to provide approximately 3–4 metres clearance from the building, while retaining its overall form and amenity value.

The lower crown is to be lifted to approximately 3 metres, removing selected lower branches where necessary to improve clearance.

Selective crown thinning is proposed through removal of internal epicormic and excessive internal growth, undertaken carefully and proportionately while retaining the main structural framework and sufficient live growth.

Any dead, dying, damaged or dangerous branches identified will be removed where appropriate.

The works are not intended to significantly alter the overall character or amenity value of the tree, but to provide necessary clearance and appropriate management.

T2 – Ash Tree (*Fraxinus* sp.)

The ash tree is to be selectively reduced away from the property to provide approximately 3–4 metres clearance from the building.

Branches extending over the neighbouring garden are to be selectively reduced back towards the fence line, with approximately 3–4 metres removed from selected branches, where suitable pruning points allow. Works will maintain a balanced crown and avoid excessive pruning.

Selected lower internal growth is to be removed to improve structure and appearance, while retaining the principal branches and natural form.

Any dead, dying, damaged or potentially dangerous branches identified will also be removed.

General Work Specification

All works will be undertaken by a suitably qualified and experienced arborist in accordance with BS3998:2010 – Tree Work Recommendations.

Pruning will be undertaken selectively, avoiding unnecessary removal of healthy live wood. The trees' natural shape, structural framework and long-term health will be retained wherever practicable.

The proposed works constitute proportionate tree management, addressing property clearance, overhanging growth and dead or potentially hazardous material while retaining the trees as landscape features.

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

T1 – Lime Tree (*Tilia* sp.)

- * Crown reduction / lateral reduction: Reduce the crown back from the property to provide approximately 3–4 metres clearance from the building, retaining a balanced and natural crown shape.
- * Crown lifting: Raise the lower crown to approximately 3 metres above ground level, removing suitable lower branches to provide clearance and improve access beneath the tree.
- * Crown thinning: Selectively remove internal epicormic and excessive internal growth throughout the canopy to improve crown structure and reduce congestion, while retaining the natural form of the tree.
- * Deadwood: Remove all dead, dying, damaged or potentially dangerous branches where identified, with cuts made back to suitable growth points or branch unions.
- * All works to be carried out in accordance with BS3998:2010 – Tree Work Recommendations, retaining sufficient live growth to maintain the tree's health, stability and natural appearance.

T2 – Ash Tree (*Fraxinus* sp.)

- * Crown reduction / lateral reduction: Reduce the crown back from the property to provide approximately 3–4 metres clearance, while retaining a balanced and natural crown shape.
- * Reduction of overhanging branches: Remove/reduce selected limbs extending over the neighbouring garden, cutting back to the fence line where appropriate. Selected branches to be reduced by approximately 3–4 metres, subject to the natural branch structure and suitable pruning points.
- * Lower crown: Remove selected lower internal growth and epicormic growth to improve clearance and crown structure, while avoiding unnecessary removal of healthy live growth.
- * Deadwood: Remove all dead, dying, damaged or potentially dangerous branches where identified.
- * All works to be carried out in accordance with BS3998:2010 – Tree Work Recommendations, with the aim of maintaining the trees' health, structural integrity and natural form.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- ☐ Yes
- ☒ No

If No, please provide the address of the owner (if known and if different from the tree location)

Name/Company

Title

***** REDACTED *****

First name

***** REDACTED *****

Surname

***** REDACTED *****

Company Name

Address

Number

11

Suffix

Property Name

Address line 1

The finches

Address line 2

Address line 3

Town/City

Desford

Postcode

LE9 9DB

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Date