Chartered Institute of
Architectural Technologists

THE BURTON EMERY PARTNERSHIP

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ARE/SS/3885

14 February 2008

Planning Department
Hinckley & Bosworth Borough Council
Council Offices
Argents Mead
HINCKLEY
Leicestershire
LE10 1BZ



Dear Sir

**Re: Modification to Shop Premises & Formation of First Floor Flat
At 10-12 Heath Lane, Earl Shilton – Previous Reference: 07/01245/FUL**

A Planning Application was made on the 23 October 2007 for amendments to 10 & 12 Heath Lane shop units on the ground floor and separation of the flat on the first floor over No.10. Since this time it has been established that the first floor was not designated a flat and, therefore, the Application was withdrawn on the 22 January 2008.

Mr P Metcalfe was the Planning Officer dealing with this Application and we have now revised our drawings and re-submitted for an Application for alterations to 10 & 12 shop units to create two units, rather than the existing single unit, with an Application for the first floor to be converted into a flat.

Due to the initial confusion, our initial payment with the first Application was £135.00, whereas this Application will require a fee of £265.00 and, therefore, we have enclosed a cheque for £130.00, which is the balance. We hope this misunderstanding in the initial Application has not caused too much inconvenience and the balance of the fee is acceptable.

If you should require any further information or wish to discuss the above project, do not hesitate to contact Mr Emery at the office. A cheque for £130.00 is attached with this letter, together with Location Plans and a Design & Access Statement and the Planning Application submitted via the Planning Portal is Reference Number: PP-00371816.

Yours faithfully

S. Seedon.

pp. The Burton Emery Partnership Ltd

Enc. Cheque
Copy Confirmation from Planning Portal
4 copies of Location Plan
Design & Access Statement.