

Dan Southall  
Engineer  
Bloor Homes East Midlands  
First Floor,  
1 Wheatfield Way,  
Hinckley,  
Leicestershire,  
LE10 1YG

Date: 16<sup>th</sup> November 2023  
My ref: P2973-H  
Your ref:  
Contact: Stephen Merriman  
Phone: 01163053907  
Fax:  
Email: Stephen.merriman@leics.gov.uk

Dear Dan

### **S38 Technical Approval – Normandy Fields phase 2 part 2.**

Further to my original request please find the revised submission dated 7<sup>th</sup> July 2022, I can now confirm that your proposed design is now considered to be technically approved and is suitable for inclusion in a section 38 agreement.

For clarity, the drawings considered to be technically approved are:

Dwg. No. MI100-EN--213 Rev G –Section 38 layout

Additional plans will be added once the additional plans are issued.

Please note that this does not relieve you or your client of their responsibilities under the terms of the s38 agreement. It may also be necessary to amend the works to the standards and specifications contained within the agreement.

May I also remind you of your responsibilities under the Construction Design and Management Regulations 2015.

Before any work can commence in the highway you must ensure that a s38 agreement is prepared and signed by both parties, a bond is in place a pre-start meeting must be arranged 2 weeks ahead of works commencing on the highway.

For my colleagues to draft a legal agreement I will require the following information:

1. The name and address of the owner of the land over which the proposed highways run. **It should be noted that it is necessary to prove title to land.**

Environment and Transport Department  
Leicestershire County Council, County Hall, Glenfield, Leicestershire LE3 8RJ  
Telephone: 0116 305 0001 Fax: 0116 305 0006 Minicom: 0116 305 0007  
Email: [etd@leics.gov.uk](mailto:etd@leics.gov.uk)

Director, Ann Carruthers



2. The name and address, telephone number and email address of the engineer dealing with the development site.
3. The name address, telephone number and email address of the solicitors acting on the developer's behalf.
4. The name and address of the surety.
5. Evidence of planning permission.
6. Evidence of the water authority's intention to enter into a S104 Agreement.
7. Evidence of the value of the public liability insurance held by your contractor.
8. Notification to the Health and Safety Executive that you are the client (as defined in the regulations) for the works for the purposes of the construction (Design and management) Regulations 2006 (Health and Safety Executive form F10).

The calculated total bond figure for the Section 38 works = **£753,093**

The admin / inspection fee is £64,022 (minus £43,988 paid) = **£20,034**

Commuted sums payable prior to Final Certificate = **£1,633**

The inspection fees will need to be paid before my colleagues will agree to commence inspection on site. Please forward a cheque made payable to Leicestershire County Council, for my attention, to:

Infrastructure Planning Team, Leicestershire County Council, Room 700 County Hall, Glenfield, Leicester, LE3 8RJ

If you require any further information, please contact me.

Yours sincerely

Stephen Merriman  
Assistant Engineer