

Proposed Method Statement

Work Type:	Works relating to new land drainage consent	Work Location:	C.J Upton & Sons Ltd, Shaw Lane/Stanton Lane, Markfield, Leicestershire, LE67 9PU.
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	Name	Title	Signature	Date	Next Review
Document Author	Simon Miles	M.D		19/08/23	n/a
Authorised by					
Authorised by (for Client/Agent)					

The following method statement has been developed to provide a safe system of work and must be adhered to at all times, any significant deviation from this system must first be authorised by your manager or safety representative. **Please read the entire sheet before beginning the procedure, if you have any questions please contact your manager.**

Method of Works

Preparation;

Consent must be approved to enable works to begin.
 Correct and most relevant Woods Hardwick drawing distributed in relation to the works.
 Enable safe working area is in place within live yard environment.
 Full knowledge and understanding of the works and the contents of this document prior to start.

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Sequence of Works;

- Store plant fuel suitably well away from any watercourses to reduce the risk of fuel spillage pollution.
- Re-fuel plant and tools away from watercourses to avoid the risk of a spillage polluting the watercourse.
- Make sure all plant involved is in good condition, with no fuel or oil leaks.
- Carry out all the site drainage works, and installation of swales etc. in advance of headwall construction and connection to watercourse. The reason for this is to allow time for new vegetation to establish and reduce the chances of flowing surface drainage water transferring silts.
- Wait for forecast dry spell of weather to install the headwall to the edge of the ditch and do so with care having sandbagged downstream and using skilled and careful operatives to minimise disturbance.
- Only attempt the above once all ecological considerations/steps have been implemented.
- Install a stone or pre-cast concrete apron beneath the headwall's outfall to reduce soil erosion when discharging.
- Only connect the outfall drainage from the site once all other drainage work is complete and established and the interceptor is on line.
- Once the installation is complete and all inspected, remove the sand bags from the ditch.

Tools & Equipment

Usual civils plant and equipment to enable undertaking of the works in a safe manner;
Excavator
Dumper
Hand held

Hazards

Covered in applicable risk assessments – to be produced in due course.

Applicable Risk Assessments

PPE to be worn

								
Yes	Yes		Yes	Yes	Yes	Yes		

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I confirm I have read the above Method Statement / applicable risk assessments and understand the method of work and associated hazards.

Print Name		Job Title	
Signature		Date	
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Signature		Date	
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