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**Sent:** 19 January 2026 19:34:56 UTC+00:00  
**To:** "Planning Folder New" <PlanningFolderNew@hinckley-bosworth.gov.uk>  
**Cc:** "Neil Green" <neil.green@hsinvestments.co.uk>; "Sharif Uddin" <sharif@uddindesign.co.uk>  
**Subject:** FOA - Ashleigh Grade, App Ref: 25/01154/CLP  
**Attachments:** 25-144 - 148 Factory Road-8 REV B.pdf  
**Categories:** Yasmin

Hi Ashleigh

This is just a quick email to inform you I will taking over our planning application from the current agent. Ref: 25/01154/CLP

Please could you ensure all correspondence/ decision notices are issued to myself.

Furthermore, we would also like to make an amendment to our planning application description and some of the documents for the certificate of lawfulness.

**New Description:** Certificate of proposed lawful development for the change of use from a dwelling house (C3) to HMO (C4)

Attached is the new set of plans for the proposed certificate of lawfulness.

To avoid confusion I will be submitted an existing certificate of lawfulness application for the loft conversion and 3m rear extension, which have been constructed under General Permitted Development.

Given we are just applying for the proposed lawful change of use from C3 – C4 to confirm it doesn't require planning, I assume there are no other documents you require apart from the floor plan for the C4 HMO.

If there are, or you have any question on the application please do let me know.

Looking forward to hearing from you.

Thanks

Dan

Hedley Spencer Investments