DCAPPLET

**Steve Atkinson** MA(Oxon) MBA FioD FRSA
*Chief Executive*

**Please Ask For:** Nick Cox
**Direct Dial/Ext:** 01455 255659
**Email:** planning@hinckley-bosworth.gov.uk
**Your Ref:**
**Our Ref:** 11/00253/FUL
**Date:** **4 April 2011**

Hinckley & Bosworth Borough Council

*A Borough to be proud of*

Mr Christopher Harris
41 Woodlands Drive
Groby
Leicester
Leicestershire
LE6 0BR

2 - MAY 2011

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING ACT, 1990**
**ACKNOWLEDGEMENT OF PLANNING APPLICATION**

**DESCRIPTION : ERECTION OF OUTBUILDING**
**LOCATION : 41 Woodlands Drive Groby Leicester Leicestershire LE6 0BR**

Thank you for your application which we received on 29 March 2011 which is being held for the following reason:-

1 Block Plan, All applications must include a copy of a block plan based upon an up-to-date map at a scale of 1:500 or 1:200. The site should be outlined in RED and any external works to be shown clearly, the plan should also show:-

a) The direction of North
b) The development in relation to the site boundaries and other existing buildings on the site, with written dimensions including those to the boundaries
c) All the buildings, roads and footpaths on land adjoining the site including access.

2 Location Plan. All applications must include one copy of a location plan based upon an up-to-date map at a scale of 1:1250 or 1:2500 (In exceptional circumstances plans at different scales may be required). Plans should show wherever possible two named roads and surrounding buildings. The properties should be numbered or named to ensure the exact location of the site is clear.
The application site must be edged clearly with a RED line. It should include all land necessary to carry out the proposed development - for example, land required for access to the site from a public highway, visibility splays, landscaping, car parking and open areas around buildings. A BLUE line must be drawn around any other land owned by the applicant that is visible on the map.

3 Please submit elevation and floor plan drawings drawn to an appropriate scale of either 1:50 or 1:100.

Please submit the above requested information as soon as possible so that we can process your application promptly. If you require any further assistance in this matter please contact the officer above between 8.30a.m. – 5.00p.m. (Monday – Thursday) and 8.30a.m. – 4.30p.m. (Friday).