1 - SEP 2009

Harborough District Council

DISTRICT OF HARBOROUGH

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Philip Metcalfe
Hinckley & Bosworth Borough Council
Argents Mead
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Please ask for: Mr M Patterson

Direct Line : (01858) 821152

28th August 2009

DEVELOPMENT SERVICES
01 SEP 2009
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Dear Sir/Madam

PLANNING COMMITTEE – 8th September 2009

Proposal: Erection of four 125m wind turbines, control building, construction compound and access tracks, Low Spinney Farm, Dunton Road, Ashby Magna, Leicestershire.

Reference: 09/00174/FUL **Applicant:** Broadview Energy Developments Ltd

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Further to your letter making representations in respect of the above planning application, I am writing to advise you that this application is to be considered by the Planning Committee at the next meeting to be held on **Tuesday, 8th September 2009.**

The comments contained in your letter will be brought to the attention of the Committee. I would also draw your attention to the enclosed leaflet 'Public Participation at Meetings of the Planning Committee' which sets out the rights of the public to address the Committee prior to a decision being made.

The procedures for notifying the Council should you wish to speak are set out in the leaflet.

Yours faithfully

Brett Culpin
Head of Built Environment Services

DISTRICT OF HARBOROUGH
RURAL SOUTH LEICESTERSHIRE

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DEVELOPMENT CONTROL ADVICE NOTE 3 : PUBLIC PARTICIPATION AT MEETINGS OF THE PLANNING COMMITTEE

Extensive publicity is already given on receipt of planning applications and other applications for approval. As well as the ability to comment in writing on such applications the Council has agreed procedures which give Parish Councils/Meetings and objectors to a particular proposal an opportunity to address the Planning Committee before decisions are made. Applicants and any supporter(s) will also be given a similar opportunity.

Because of the specific nature of its business a 2 tier approach has been adopted for interested parties to participate at meetings of the Planning Committee.

The **1st tier** applies to all general items reported to the Planning Committee and allows interested parties to present **petitions** in respect of these items.

The **2nd tier** relates to planning applications. A representative of the Parish Council/Meeting, objectors, the applicant and any supporter(s) are able to address the Planning Committee for up to 3 minutes, either speaking in favour or against the proposal.

IMPORTANT INFORMATION ON PROCEDURE

Who do I notify that I wish to speak ?

You must notify the Corporate Administration Team **(01858 821342)** by 12.30 on the day before the meeting, stating whom you represent and which proposal you wish to speak on. Requests to speak will not be accepted after the 12.30 deadline. This will enable the Council to ensure that those applications on which people which to speak can be brought towards the beginning of the meeting, for the convenience of all concerned. The contact telephone number (01858 821342) has voicemail so please leave a message if it isn't answered clearly stating the relevant application number, your name and contact details (address and telephone number) and whom you represent. Alternatively you can e-mail your request to speak to planning@harborough.gov.uk ensuring that your e-mail contains the above details.

Where are the meetings held ?

Meetings start at 6.30pm in the Council Chamber, Adam and Eve Street, Market Harborough.

How can I find out what is included on the agenda ?

The agenda for each meeting is open for public inspection from the Tuesday of the week preceding the meeting. It is available on-line at www.harborough.gov.uk (select 'Minutes and Agendas' from 'Services Online') It is also available at the Council

Offices in Market Harborough and at the Lutterworth Area Service Shop You can also telephone Customer Services on 01858 828282.

How long can I speak ?

Participants will be allowed to speak for up to 3 minutes to state their case. They must be comments only, not questions. The number of speakers is unlimited but where numerous people wish to address the Committee to either oppose or support the application, the Council will request that they appoint a spokesperson in order to avoid duplication (this will involve requesting that speakers divulge their contact details in order that other speakers may make contact to arrange representation).

Please remember that the Committee can only take into account planning matters when it makes its decision, and that it is bound by law to make a decision in accordance with the Development Plan for the area, unless other factors are so important so as to justify departing from it. Please refer to Advice Note 2 (attached to the letter of notification, and available on the website www.harboroughonline.co.uk or from the Development Control Team) for further information about what issues qualify as "planning matters" and how they are taken into account in making decisions.

How will I know when to speak ?

The Chairman of the Committee will invite you to speak. **It should be noted that the 3 minute period allowed for speakers to address the Committee must be adhered to and will be strictly enforced by the Chairman of the Committee.** This period may be followed by questions of clarification from Committee members.

Submission of further graphic or written information and the use of visual aids by speakers at the meeting will not be permitted.

What is the procedure if a participant is unable to attend the meeting?

The Planning Committee is under no obligation to defer making a decision on a particular application because a particular speaker is not available to address the members at the Meeting. A decision will be made on the merits of the application and applicants and others always have the opportunity to provide further information and make representations in writing to the Development Control Manager before the meeting.

If you wish to speak you must notify the Corporate Administration Team (Direct Line: 01858 821342) by 12.30 p.m. on the day before the meeting, stating whom you represent and which proposal you wish to speak on. Requests to speak will not be accepted after the 12.30 deadline.

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DEVELOPMENT CONTROL TEAM
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