



**Hinckley & Bosworth
Borough Council**

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01455 238141

Hinckley Hub
Rugby Road
Hinckley
Leics
LE10 0FR

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

46

Suffix

Property Name

Address Line 1

Kensington Avenue

Address Line 2

Address Line 3

Leicestershire

Town/city

Burbage

Postcode

LE10 3JE

Description of site location must be completed if postcode is not known:

Easting (x)

442668

Northing (y)

291553

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

The correct contact for the tree location is Andrew Forsythe.

The address of the tree is:

Sketchley House
Watling Street
Burbage

Correction as per your email request from Rudi Simpson dated 19/06/26. The form is greyed out and locked so i'm unable to edit in the form.
Leicestershire
LE10 3HZ

Applicant Details

Name/Company

Title

Mr

First name

Jas

Surname

Virdee

Company Name

Address

Address line 1

46 Kensington Avenue

Address line 2

Burbage

Address line 3

Town/City

Hinckley

County

Country

GB

Postcode

LE10 3JE

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes

☐ No

Do you know the Tree Preservation Order reference number(s)?

☐ Yes

☒ No

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☒ Yes

☐ No

If Yes, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes

☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes

☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

☐ Yes

☒ No

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

****Specification of Proposed Tree Works****

The proposed works relate to a mature Ash tree that is protected by a Tree Preservation Order (TPO). The tree is situated within the neighbouring property's boundary, however the majority of the crown extends and leans over the adjoining garden. The application seeks consent to undertake limited maintenance works only, comprising crown lifting and the removal of deadwood.

****Scope of Works****

1. ****Crown Lift****

- * Raise the canopy over the adjoining garden by removing or shortening selected lower secondary branches to provide an approximate ground clearance of at least 3.0 metres where appropriate.
- * Retain the natural shape and balance of the tree.
- * No excessive removal of live growth is proposed, and all pruning cuts shall be made back to suitable growth points in accordance with BS3998:2010

2. ****Deadwood Removal****

- * Remove all dead, dying and detached branches throughout the crown where reasonably accessible.
- * Particular attention should be given to branches overhanging the adjoining garden and any deadwood that presents a foreseeable risk of falling.
- * Remove hanging, cracked or partially detached limbs where identified during the works.

3. ****Ivy Management****

- * Sever and remove common ivy from the base of the trunk and, where practicable, strip ivy from the lower stem to facilitate future inspection of the trunk and basal flare.
- * Ivy remaining higher within the crown may be left to die naturally where removal would risk unnecessary damage to the tree.

****Reason for the Proposed Works****

The Ash tree regularly sheds small dead branches into the adjoining garden. While this is a natural process, the frequency of falling deadwood presents an ongoing maintenance and safety concern for those using the garden below.

In addition, several lower branches currently extend below head height into the adjoining property, restricting safe movement around the garden and increasing the likelihood of accidental contact. Crown lifting will provide appropriate clearance while maintaining the tree's overall form, health and amenity value.

The extensive ivy growth completely enveloping the trunk also prevents routine visual inspection of the stem and root collar, making it difficult to identify defects or monitor the condition of the tree. Limited ivy removal will improve future inspection and management without materially affecting the tree itself.

The proposed works are intended solely as routine tree management and risk reduction. They do not constitute a crown reduction, topping, or any significant alteration to the size or appearance of the tree. The objective is to retain the tree as a healthy and valuable landscape feature while addressing safety, access and ongoing maintenance concerns for neighbouring land.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- ☐ Yes
☒ No

If No, please provide the address of the owner (if known and if different from the tree location)

Name/Company

Title

***** REDACTED *****

First name

***** REDACTED *****

Surname

***** REDACTED *****

Company Name

Address

Number

Suffix

Property Name

Sketchley House

Address line 1

Watling Street

Address line 2

Burbage

Address line 3

Town/City

Leicestershire

Postcode

LE10 3HZ

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Jas Virdee

Date

22/06/2026

Amendments Summary

I've tried amending the application in the portal but it seems to be locked for the first section that sets the tree location. I've added the location to the notes at the bottom of that page.

The correct contact for the tree location is Andrew Forsythe.

The address of the tree is:

Sketchley House
Watling Street
Burbage
Leicestershire
LE10 3HZ

Please let me know if you need any further information.