



**Hinckley & Bosworth  
Borough Council**

planning@hinckley-bosworth.gov.uk  
01455 238141

Hinckley Hub  
Rugby Road  
Hinckley  
Leics  
LE10 0FR

## Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

**Town and Country Planning Act 1990 (as amended)**

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

**Description of site location must be completed if postcode is not known:**

Easting (x)

Northing (y)

430690

303843

**If the location is unclear or there is not a full postal address, describe as clearly as possible where it is**

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Woodland on the corner with Main Street where it joins The Green (Sheepy Lane).

## Applicant Details

### Name/Company

Title

Mr

First name

Surname

Derry

Company Name

### Address

Address line 1

16 Main Street

Address line 2

Orton on the Hill

Address line 3

Town/City

Atherstone

County

Country

Postcode

CV9 3NN

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

### Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

## Agent Details

### Name/Company

Title

First name

Surname

Company Name

### Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

# Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- ☐ Yes
- ☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

- ☒ Yes
- ☐ No

### Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes
- ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Ref. No: T Derry Additional Info - Woodland Management Brief (pdf document)  
Ref. No: Main St Image 1 - 22 Post Heatwave (22 images showing trees after heatwave)

## Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

Sycamore (T1–T17) – The sycamore trees are located in close proximity to the adjacent highway and neighbouring residential properties. Their position means that, should their condition deteriorate or structural failure occur, there are significant potential targets within falling distance.

The trees have shown signs of stress and decline following recent periods of prolonged high temperatures and dry weather. Visible scorching and dieback within the crowns indicate that the trees may have been adversely affected by drought and heat stress.

Due to their close proximity to the highway, BT cables, power lines and residential properties, continued deterioration could increase the potential risk associated with branch or whole-tree failure.

The proposed removal is considered a precautionary and proactive management measure, forming part of the wider woodland management programme. The intention is to address trees showing signs of significant stress or decline before their condition deteriorates further, particularly given their proximity to the road and neighbouring properties.

The proposed works will improve the long-term safety and management of the woodland while allowing the remaining woodland to be managed and retained as a healthy and sustainable environment.

Hawthorn (T18–T19) The two hawthorn trees are heavily covered with ivy and are located in close proximity to the adjacent highway, with significant overhang towards the road.

It is proposed to fell the trees to ground level due to their condition, their proximity to the highway and the potential risk associated with their continued overhang.

Sycamore (T20–T24) The sycamore trees currently overhang the rear property boundary and extend into the neighbouring garden.

It is proposed to selectively reduce the overhanging branches back to the property boundary to minimise the potential for future issues arising from excessive overhang, including branch failure and further encroachment into the neighbouring property.

The works will be undertaken selectively, retaining the overall structure and appearance of the trees while maintaining an appropriate clearance from the neighbouring property.

The woodland is currently heavily overgrown with self-set holly and other naturally regenerating trees, which has restricted access and reduced light reaching the woodland floor. While some holly and self-set growth will be retained for biodiversity and habitat value, an approximate 70% reduction in the dense holly growth is considered beneficial to improve access, light levels and the overall structure of the woodland.

As part of the management works, it is also proposed to remove dead and structurally unsafe trees where appropriate. There are approximately 15 large dead sycamore stems within the woodland. Reducing the dense holly understorey is essential to safely carry out this work, as the existing density of holly would prevent larger sections of deadwood from safely reaching ground level.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

### Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

### Tree Ownership

Is the applicant the owner of the tree(s)?

- ☒ Yes  
☐ No

### Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes  
☒ No

### Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

- spencer

Date

19/09/2026