The Planning Inspectorate

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Mr Simon Wood, Planning Officer
Hinckley and Bosworth Borough Council
Council Offices, Argents Mead
Hinckley
Leicestershire
LE10 1BZ

Your Ref: 11/00693/FUL

Our Ref: APP/K2420/A/12/2176282/NWF

Date: 31 May 2012

Dear Mr Wood

Town and Country Planning Act 1990
Appeal by Mr John Calladine
Site at The Poplars, Watling Street, Hinckley, LE10 3ED

Because this appeal appears to involve the use of land as a caravan site for occupation by gypsies or travellers, the Inspector is likely to need certain information from both the appellant and the local planning authority, as detailed below. Two copies of all information should be provided. The Planning Inspectorate will send one copy to the other party who, provided all timescales are adhered to, will have an opportunity to comment on it before a decision is made on the appeal. **Please note that the information requirements of this standard letter changed in the summer of 2009.**

All the following information should be provided **at the six-week stage for all types of appeal** if not already included in the application documents, grounds of appeal or local planning authority's questionnaire. The answers or information provided may be updated at the hearing or inquiry, but it is helpful to have as much information as possible from the earliest stages of the appeal.

Information to be provided by the appellant:

- Gypsy status: if this is being claimed, provide details of family background and travel for work purposes over the last 10 years. If no travelling for work purposes has taken place over the last 2 years, or it is proposed to give up the travelling lifestyle, please explain why.
- Who will be living on the site? Give names (if known) and family relationships.
- If more than one family (parent(s) and children) intend to occupy the site, how long have they travelled together and how important is it that they stay together? Do they want to be treated as a single group, for the purposes of the appeal, or as individual families?

- How many caravans will normally be on the site, and what type (touring or static)?
- Are any buildings (day rooms, stables, toilet blocks etc.) proposed?
- Is any business use of the site proposed? If so, please provide details.
- Explain the need for a site, and the reasons for choosing this site.
- What efforts have been made to find an alternative site, e.g. approaches to local planning authority's housing and planning departments including applications for a pitch on a Local Authority site, estate agents, land owners, other gypsies and travellers? Written evidence should be provided wherever possible.
- Do any of the residents have any health issues which affect their day to day lives or educational needs which they would like the Inspector to take into account? Written evidence in support of these matters may be submitted but correspondents should be advised that these may become public documents and should be written with this in mind.
- Is the permission sought on a temporary or permanent basis? If temporary how long for and why?
- If the appeal was unsuccessful what alternative accommodation options are realistically available?
- If the appeal is to be heard at an inquiry, please provide the names and/or areas of expertise of all witnesses likely to be called and the anticipated number of sitting days needed. The parties are encouraged to liaise on this matter in preparing the Statement of Common Ground.

Information to be provided by the local planning authority:

- Copies of any adopted or emerging development plan policies concerning gypsy and traveller sites together with the supporting text.
- A statement on the stage(s) reached by and/or proposed timescale for the Core Strategy and any site allocations DPD involving gypsy and traveller site provision.
- Copies of (or the relevant sections from) any Gypsy and Traveller Accommodation Assessment (GTAA) or other quantitative needs assessment undertaken within the last 5 years.
- A statement of any accepted level of need for additional site provision in the local authority area.
- A statement on the stage reached by and the timescale of any RSS Review of gypsy and traveller site provision and the number of additional pitches required or likely to be required by the RSS.
- Details of any planned provision of new or enlarged gypsy sites.
- Details of any authorised gypsy and traveller sites where pitches are known to be available and/or land which has been identified as suitable for such a use.
- Details of and any responses to welfare enquiries made of the site occupants, or prospective occupants with regard to their accommodation needs and alternative accommodation options.
- Whether the Council accepts or disputes the gypsy status of some or all of the site occupants.

- Conditions, with reasons, the local planning authority would wish to see imposed were the appeal to be allowed. Note that The Planning Portal website has a number of suggested conditions for use in gypsy and traveller cases.
- If the appeal is to be heard at an inquiry, please provide the names and/or areas of expertise of all witnesses likely to be called and the anticipated number of sitting days needed. The parties are encouraged to liaise on this matter in preparing the Statement of Common Ground. An indication of the expected level of interest by third parties and whether they are likely to wish to speak would also be helpful.

A similar letter has been sent to the appellant's agent.

Yours sincerely

Deb Smith, Case Officer
Planning Division

gyp.trav

You can use the Internet to submit documents, to see information and to check the progress of this case through the Planning Portal. The address of our search page is - http://www.pcs.planningportal.gov.uk/pcsportal/casesearch.asp
You can access this case by putting the above reference number into the 'Case Ref' field of the 'Search' page and clicking on the search button