

From: Ashleigh Gade
Sent: Wednesday, January 8, 2025 2:11 PM
To: Grays Drama Academy
Subject: RE: FAO Giles - Church Walk ref 24/01056/FUL

Hi Joanne,

Thank you for sending those details through. Rudi has confirmed with me that she has added your response to the documentation for this application, and I have had it forwarded to Giles for re-consultation.

In the meantime, I finished my initial assessment of your application today and will require some additional information. Please see below the information being requested in order to continue assessment of your application:

1. The maximum number of staff associated with the business. This need only include the total number of staff that would ever utilise this particular site. **10**
2. The maximum number of students that would be in the building at any one time. **25**
3. The proposed opening hours. The most critical opening hours are the public opening hours; i.e. the hours that non-employees will attend the site for lessons/classes, etc. An indication of what hours the premises may be used for office use only would also be helpful, but need not be as precise as the public hours.
Office – 9am-4pm weekdays & weekends. Students – 4pm-9pm weekdays.
4. Could you please confirm whether and at what frequency music or any other amplified sounds would be used at the premises. If music/amplified sounds will be used, please also provide details as to how this will be managed so as to reduce external noise impacts. **As this is Drama in the main, any music would only be a low volume. Our classes are during the evening so would not impact on neighbouring businesses.**
5. Please confirm whether any additional plant and machinery, above what is already installed, will be required/installed for this change of use. **N/A - None**
6. Please confirm the anticipated likelihood and frequency of any deliveries to the site, and how these will typically be managed. **N/A- None**
7. Please confirm the existing waste management (bin) facilities available to the site, and confirm whether these will be sufficient to cater for the proposed use. **Yes, sufficient.**
8. The non-residential floor space graph was unfilled on the application form for this proposal. Please provide a figure for the floor area changing use from office to learning institution. **Will**
9. **get the individual office floor space figures and email over to you ASAP.**