Jane Steel

From: Kelvin Hill [kelvin.hill@virtualbriefcase.org.uk]
Posted At: 06 October 2011 00:23
Conversation: Joanne Orton
Posted To: Inbox
Subject: FAO: Joanne Orton

Dear Ms Orton,

Re: Planning Application PP-01627445

Thank you for your letter dated 30 September 2011 in which you outlined the reasons for my planning application being suspended.

I am grateful for your clear explanation and sincerely apologise for the mistakes. A long-established local builder agreed to quote for the proposed alterations, and he suggested I would not need to provide detailed plans, but that simple drawings would suffice. Unfortunately, it is not something I have attempted before, so I apologise for the errors arising from my inexperience.

Please find attached a revised block plan, duly corrected so it prints at the correct scale of 1:200.

Please also find attached a revised set of elevations, which should now correctly print at a scale of 1:100. The roof plans are included at the end of the document; I apologise for the previous omission.

Thank you very much for your assistance.

Sincerely,
Kelvin Hill