

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

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Sheepy Parish Council Meeting October 2025

Date & Time	Tuesday 7th October 2025 @ 7:30pm
Venue	Sibson Villag Hall
Attendees:	Rob Ward Chair
Parish Councillors Sheepy	John Ward Clive Stretton
Parish Councillors Sibson	Brian May Josh Melen
Parish Councillor Upton	David Clarke
Parish Councillor Wellsborough	
Others	Parish Clerk Cllr Brian Sutton 5 Parishioners

Summary of key decisions/points to note (also see Actions)

- It was agreed unanimously to initiate a formal review of the Sheepy Neighbourhood Plan and initiate the process of establishing a steering group to support plan development.
- HBBC is shortly to launch (17th October) a further review of its draft Local Plan (Regulation 18 Consultation). The draft plan has implications for Sheepy Parish, and parishioners are advised to consider these and take the opportunity to comment.

86/25 Chair's welcome including Parish Council highlights/Good News Stories and to receive apologies and approval of absences.

Cllr Rob Ward welcomed everyone to the meeting and opened the floor up for good news stories: The Sheepy Scarecrow festival was held in Sheepy Magna and was once again a great success, well done to the PTA and everyone one else who volunteered and who helped organise the event.

the following apologies were reported:

Apologises were received from:

Cllr Neal Wood

Cllr Kate Gardiner

Cllr Diana Whitley

Cllr Miriam Surtees (Borough Council)

All apologies were accepted by the Parish Council.

Signed:

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87/25 Declarations of interest and request for dispensations – Cllr Brian May declared an interest in a planning application on the agenda and agreed he would not be involved any discussion or decision around this planning application.

88/25 Parishioners Open Forum – The following matters were raised by parishioners or by councillors on parishioner's behalf:

A number of parishioners from Sibson raised concerns about the current planning application at Mayfield and wondered what the Parish Council's response to the application would be. Cllr Rob Ward and Cllr Clive Stretton outlined the process the Parish Council follows once a Planning Application is received and summarised the representation it had already submitted on this application to meet the deadline.

In Summary:

Notification of the planning application (letter from HBBC Head of Planning) was received on the 16th September. The Parish Council has 21 days to respond, meaning the Parish Council's representation (comments) needed to have been agreed ahead of the 7th October Parish Council meeting.

The process the Parish Council follows is outlined in its planning policy of which a copy can be found on the Parish Council website.

The Parish Council considered the planning application and compliance with the policies of the Sheepy Neighbourhood Plan (Made 2022) and other material matters brought to its attention. The Parish Council determined that the application was not compliant with policies in the Neighbourhood Plan and so submitted an objection to the planning application and recommendation for refusal. .

This decision was submitted to the planning authority (who make the final decision) Hinckley and Bosworth Borough Council on the 5th October 2025 – the Parish Council's representation can be found in Annex 1.

The parishioners also raised concern about the lack of notification regarding the planning application and stated the date on the notices stated 23rd September and NOT the 16th September, a copy of which will be forwarded to the Parish Clerk so he can raise with Hinckley and Bosworth Borough Council. **Action** – *Parish Clerk to email the planning Dept and Cllr Sutton (HBBC) to raise with officers at HBBC.*

All parishioners were encouraged to submit their own comments to Hinckley and Bosworth Borough Council if they have not already done so.

89/25 To approve the minutes of the meeting held on 1st September 2025

The minutes were considered and approved.

90/25 Reports

County Councillor –

Cllr Josh Melen gave the following update:

Signed:

Date:

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As mentioned in the August report, I attended a full Council meeting on the 24th September where two motions were proposed, covering flooding and the family farm tax respectively. I was able to speak on both topics, drawing attention to the flooding issues in our area for a share of the £2 million flood resilience fund and supporting a motion demanding support from the national government to farming families affected by the inheritance tax changes. I am pleased to say that Leicestershire County Council will be requesting this support from the national government, and has taken a public stance against the family farm tax. As with all County Council meetings, the session was livestreamed on YouTube so if any Councillor or resident wishes to view my comments, please skip to 2:47:40 on the livestream. In addition, I attended the County planning board meeting on 11th September to make representations in respect of an application concerning Moore's Recycling plant, Glebe Farm in Sibson. Despite my submissions on traffic risk, air pollution and the potential for site expansion with an increase in operation size, the board voted to approve the application. There appeared to no consideration for the neighbourhood plan despite my comments and the board Councillor proposing stated he saw "no reason why the proposal should not be moved". This decision went against the express wishes of the community, Sheepy neighbourhood plan and the Parish Council which has left residents in the surrounding villages disappointed with the outcome. Nonetheless, the community will monitor the site activity and if Councillors wish to view my comments again, the livestream is also on YouTube. In terms of Parish news, I have continued to work alongside the Market Bosworth Society in seeking a meeting between LCC enforcement and Leicestershire Police, to create a direct line for reporting problematic parking. As with any project of this scale, progress is slow, but we anticipate a general meeting with LCC officers to address parking following the marketplace redevelopment scheme later in the year. I have also been successful in drawing Highways attention towards the High Street in Stoke Golding following an accident involving a cyclist over the summer, where a community consultation has been proposed to install yellow lines around the High Street bend. I will also be attending a meeting at St Peter's School in Bosworth to discuss the community response to an accident in July involving a school child, ahead of a Highways investigation report expected soon. Following my comments to full Council on flooding, Cllr Tilbury as the lead member for Environment and Flooding has offered a site/area meeting for an evening to be agreed in October/November. If any Parish Council wish to send representatives, please contact me by 4pm on Monday 6th October 2025 and I will create a list of delegates. I would encourage all Parishes to send one representative is possible.

Sheepy Ward

Highways safety assessment requested at the Pinwall junction following developments at Smith's garage and housing at the Red Lion pub. Chased with Highways given expected imminent site opening- new reminder sent in September given potential risk to road safety without a response from LCC since May 2025 on this issue.

Ongoing dialogue with LCC officer responsible for planning application at Glebe Farm, Sibson. Planning board meeting on 11th September, discussed above (unsuccessful).

Response received form Highways in respect of flooding in Sheepy and Sibson after significant delay. Further questions asked about flood fund distribution raised with lead cabinet member, planned area visit discussed above.

Pinwall village sign knocked over, reported to Highways and awaiting remedy.

Sheepy Beacon ongoing, Parks department emailed to see if a meeting can be arranged with all parties.

Signed:

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Advisory traffic signs of speed limit raised, confirmed LCC do not allow signage of this type. Response sought as speed limit warning signage currently in use in Ratby.

Borough Councillor

Cllr Brain Sutton outlined the updates from the Borough Council;

It has been another quiet month for the Borough Council with the Local Plan and the associated proposed new developments being the main topic of discussion. The proposed development at Norton-Juxta-Twycross (Norton Heath) with up to 10,000 new houses is obviously the big talking point as there has been no, or very little consultation on it.

91/25 Parish Initiatives

Asset of Community Value - The Cock Inn. – The Parish Clerk confirmed he had uploaded all of the information received and has requested one more piece of information from the Save our Pub organisation on how the pub will be managed by the community if needed. Once this is received he will fully submit the full application.

Cllr Josh Melen confirmed he had been talking to the Heritage Officer at HBBC and they were both in agreement that if the proposed renovation works do not commence shortly then enforcement proceedings may have to be sought. **Action Parish Clerk to Submit ASAP**

Road Safety – All councillors were asked to look at the actions the Parish Council had taken to see if there were any gaps which could be filled by the up and coming grant, no suggestions were put forward by the councillors.

Newsletters – Deferred to next meeting.

Village Signs – The Parish Clerk contacted the contractor and he confirmed they will be removed in before winter a date to be arranged

Xmas Lights and Tree – A 14/16ft tree has been ordered for the church in Sheepy, no other requests for funding had been received for any other areas of the Parish. The councillors were reminded that they are now responsible for the Xmas trees in the layby in Sheepy Magna and that the batteries will need changing on a regular basis once they have been switched on, it was agreed to look into having them connected to the streetlights for 2027.

Remembrance Sunday – The wreaths are ordered and will be ready for the next Parish Council meeting in November. Thanks to Cllr Josh Melen, Cllr John Ward and Cllr Diana Whitley who will be representing the Parish Council and laying the wreaths at their respective remembrance day services.

Church Wall – The Parish Clerk has contacted a local Tree Surgeon and is waiting on a date for a site visit.

92/25 Flood and Incident Management

Cllr Josh Melen has arranged a meeting with LCC at Sibson Village Hall to discuss flooding in the County and he is looking for Parish Councils to attend. Cllr Rob Ward confirmed he will attend, and the Parish Clerk confirmed he will contact the flood wardens so they can attend. **Action – Parish Clerk to contact the Flood Wardens**

Signed:

Date:

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93/25 Finance

Expenditure – all items noted and approved.

Table 1: Expenditure for September 2025

Date	Method	Payee	Details	Total	VAT
19/09/2025	BT	NPOWER	Lights	£393.88	£57.98
01/10/2025	SO	Haines Watts	Payroll	£30	£3.75
07/10/2025	BT	Clerk	Wages	£551.25	£0
07/10/2025	BT	HMRC	Income Tax	£367.20	£0
07/10/2025	BT	LG Services	Grounds maintenance	£867.38	£0
01/10/2025	BTS137	Bell Ringers	Grant	£810	£135
07/10/2025	BT	HBBC	Dog bins	£347.88	£57.98
07/10/2025	BT	EON	Lights	£110.55	£27.25

Bank Balances – As of 31st August 2025 the Parish council bank balances were:

Current Account £47,083.70

Savings Account £25, 115.38

Bank reconciliation up to 30th September– See Annex 2

Spend against budget up to 30th September – See Annex 3

94/25 Planning applications & updates (see HBBC Planning website for full details)

See [Annex 1](#) for Parish Council Draft/Approved Responses.

Enforcement/Appeals

- Upton Car Valeting – Still with planning inspectorate awaiting decision.
- Smiths garage awaiting feedback
- Sheepy farm awaiting feedback

HBBC Local Plan

The Parish Council became aware at the end of September that the Borough Council was to consider approving the revised draft Local Plan for consultation (Regulation 18) at its full Council meeting (1st October). This draft plan, amongst other things, identifies a specific site for proposed housing development (56 houses) in Sheepy Magna, a proposed large housing development of up to 10,000 houses near Norton-Juxta-Twycross and 3,500 new homes near Fenny Drayton (Lindley Meadow).

The proposal for a specific development site in Sheepy Magna is in contravention of the Sheepy Neighbourhood Plan (Made May 2022) (SNP). In the SNP, it was recognised that the emerging HBBC Local Plan would require the identification of additional sites for housing in the Parish and once this housing requirement was known, the SNP (and Parish Council) committed to undertaking a review of the SNP involving community consultation to identify one or more potential sites to meet this

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identified housing need. This commitment is explicitly stated in the SNP, with the text agreed with the Borough Council and the Planning Inspectorate's Independent Examiner.

The Parish Council wrote to object to the text in the draft Local Plan, and via our Borough Councillor asked that a motion (with an evidence-based justification) be put forward to amend it, before consultation started. The Parish Council's proposal was for the reference to the specific site in Sheepy Magna be removed from the plan and instead only the housing need (number) for the Parish be included. Thereby aligning the draft Local Plan with the Made SNP. Despite this request, the motion wasn't tabled at the full Council meeting, nor were our concerns raised at the meeting. The consultation version will therefore contain reference to a specific housing development site despite the Parish Council's best efforts.

However, the Parish Council has separately received correspondence from the Head of Planning offering to meet with the Parish Council and stating that 'they [HBBC] would be happy' to consider an alternative site(s) if one (ore more) was put forward in a revised Neighbourhood Plan.

The Parish Council voted unanimously (as the Qualifying Body) to formally approve that a review of the Sheepy Neighbourhood Plan (SNP) be formally started, with the aim of allowing our community to be properly consulted on the identification of site(s) to meet future housing development neds and the necessary infrastructure improvements to ensure sustainability. Councillors also agreed to review the membership of the Neighbourhood Plan Steering Group and invite members of our community to join this group.

The Parish Council encourages all parishioners to look at the Local Plan consultation documents when they are published (17th October) and comment. The Parish Council would also like to hear your views. The consultation will run for 6 weeks.

ACTIONS – *Parish Clerk to ensure HBBC Local Plan consultation is advertised on noticeboards and website. NP Steering Group to draft communication leaflet on Neighbourhood Plan review. Parish Clerk and Chair to liaise with HBBC Head of Planning to arrange meeting.*

95/25 General correspondence (emailed to Councillors)

Round Robin
LRALC AGM
Making a difference awards
Rural conference 2026
Minutes from Rural Parish Forum
Consultation Licensing Policy
A444 50mph Notice
Neighbourhood Watch
LA Reorganisation Wshop

96/25 Matters to note/add to a future agenda.

*Local Plan update
1026/2027 Budget*

Signed:

Date:

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97/25 Actions from meeting

Action Ref	Action	Owner	Due Date
88/25	Parish Clerk to email the planning Dept	Parish Clerk	ASAP
91/25	Parish Clerk to Submit ASAP	Parish Clerk	ASAP
93/25	Parish Clerk to contact the Flood Wardens	Parish Clerk	ASAP
94/25	Parish Clerk to ensure HBBC Local Plan consultation is advertised on noticeboards and website. NP Steering Group to draft communication leaflet on Neighbourhood Plan review. Parish Clerk and Chair to liaise with HBBC Head of Planning to arrange meeting	All	ASAP

85/25 Outstanding actions from previous meetings

34/25	Cllr Rob Ward to program the MVAS near the school (road safety zone) to be set to 20 miles an hour setting during school pick up and drop off times	Parish Chair	ASAP
40/25	Cllr Kate Gardiner to obtain photographic evidence of Listed Barns building disrepair and Clerk to pick up with Conservation Officer at HBBC.	Cllr Kate Gardiner	ASAP

Meeting closed at 9:25pm.

Date of next meeting: Tuesday 7th November Sheepy Memorial Hall (7.30pm)

Signed:

Date:

Annex 1. Sheepy Parish Council Planning Application Responses

Application Details, Date received and Location	PC Response Draft or Approved
E25/00796/FUL rection of two detached dwellings with new vehicular access LOCATION : Mayfield Twycross Road Sibson Nuneaton Leicestershire – 16th September 2025	Parish Council response approved and submitted to Hinckley and Bosworth Borough Council on 23rd August 2025 OBJECT Sheepy Parish Council is cognisant of Hinckley & Bosworth Borough Council's Decision Notice and Refusal (10 October 2016) for 14/01073/OUT - (27 October 2014)- Mayfield Twycross Road Sibson- Erection of up to five dwellings (outline - access only). Please note this response is based on documents available on HBBC Planning Portal as at 16 September 2025. Sheepy Parish Council kindly request that it is notified and consulted on any later changes to this application so as to ensure full compliance with the Sheepy Parish Neighbourhood Plan made May 2022. Having reviewed the above application 25/00796/FUL (Mayfield Twycross Road Sibson, Erection of two detached dwellings with new vehicular access), Sheepy Parish Council is not supportive of this application (OBJECTS) since the land is outside the Sibson Settlement Boundary and is therefore not compliant with the legally binding Sheepy Parish Neighbourhood Plan 'made' 19th May 2022, notably policies S1 (Countryside) and S10 (Housing Development). Furthermore, it must be noted that all policies in the plan should be considered collectively when determining any planning application. Sheepy Parish Council notes that the Design & Access Statement (HBBC Reference 21/08/2025) is incomplete as it makes no reference to the Sheepy Parish Neighbourhood Plan which, as legally binding, should have been included in 3.0 Relevant Planning Policies / Local Policy. Sheepy Parish Council also draws Hinckley & Bosworth Borough Council's attention to Public Right of Way T26 which passes through the application site and its relevance to the concerns raised in the Decision Notice and Refusal (10 October 2016) for 14/01073/OUT - (27 October 2014). END
25/00915/FUL Retrospective change of use of land to provide secure caravan storage and associated infrastructure and creation of a new wildlife pond LOCATION : Mythe Farm Pinwall Lane Pinwall Atherstone Leicestershire – 3rd October 2025	Parish Council have noy yet drafted a response for this application
25/00915/FUL – Outline planning permission (access only) for the erection of a C3 self build dwelling and associated amenity space and parking (Resubmission of 24/00872/OUT) 39th September 2024	Parish Council have noy yet drafted a response for this application

ANNEX 2 Bank Reconciliation

A	Bank Reconciliation at 30th September 2025		
	Cash in hand 1st April 2025 (per Cash Book)		
	Current Account		35,385.03
	Deposit Account		18,282.08
	ADD		53,667.11
	RECEIPTS 1/4/2025 - 30/09/2025 (per Cash Book)		35,194.26
	LESS		88,861.37
	Payments 1/4/2025 – 30/09/2025 (per Cash Book) 16655.21 and unpaid chq £7.08	16662.29	
	Cash in hand 30/09/2025 (per Cash Book)		72,199.08
	Cash in hand per Bank Statements – 30/09/2025		
	Current Account	47,083.70	
	Deposit Account	25,115.38	
		72,199.08	
B	Add Receipts in Cash Book not banked at 30/09/2025		72,199.08
	Adjusted Bank Balance at 30/09/2025		72,199.08
	NOTE		
	A must equal B		

ANNEX 3 Spend against Budget

		BUDGET 2025/26	Spend to date (31/8/2025)	% spend
			ACTUAL	
1	Carry Forward from 2024/25			
1.1	Reserve (deposit account)	£18,113	£18,282.08	
1.2	Budget carry forward (current a/c)	£34,421	£35,385.03	
1.2.1	Grant income	£0.00		
1.2.2	Non-specified	£0.00		
	TOTAL	£52,534.00	£53,667.11	
2	Income			
2.1	Precept	£35,000.00	£35,000.00	
2.2	VAT Refund	£3,000.00	£0.00	
2.3	Interest (Current and deposit a/c)	£50.00	£194.26	
2.4	Grant funding			
2.4.1	PCIF	£0.00	£0.00	
2.4.2	Neighbourhood Plan	£0.00	£0.00	
2.5	MHF	£0.00	£0.00	
2.6	Shire Grant	£0.00	£0.00	
	TOTAL	£90,584.00	£88,861.37	
3	Expenditure - mandatory commitments			
3.2	Clerks Salary and expenses	£8,500.00	£3,291.30	38.72%
3.3	Insurance	£2,500.00	£910.40	36.42%
3.4	Income Tax	£4,500.00	£1,836.00	40.80%
3.5	VAT	£2,000.00	£700.00	35.00%
3.6	Audit	£750.00	£409.50	54.60%
3.7	Training (Clerk and councillor) & Admin	£2,500.00	£2,235.00	89.40%
3.8	Website and comms	£300.00	£273.60	91.20%
3.9	Meeting room hire	£350.00	£198.00	56.57%
3.10	Waste bins (dog and litter)	£1,200.00	£695.76	57.98%
3.11	Ground maintenance contract	£7,000.00	£4,336.00	61.94%
3.12	Asset management (lights/noticeboards)	£8,000.00	£0.00	0.00%
3.13	Consultants (planning advice)	£1,500.00	£0.00	0.00%
3.14	Street Lighting	£2,200.00	£502.83	22.86%
3.15	Neighbourhood Plan	£4,000.00	£0.00	0.00%
3.16	Misc	£1,000.00	£0.00	0.00%
	TOTAL	£46,300.00	£15,388.39	33.24%
4	Expenditure - non mandatory commitments			
4.1	Community grants and donations			
4.1.1	Miscellaneous Donations	£2,000.00	£650.00	32.50%
4.2	Road safety	£0.00	£0.00	NA
4.3	Community orchard	£0.00	£0.00	NA

4.4	Sibson Churchyard	£0.00	£0.00	NA
4.5	New/replacement benches	£0.00	£0.00	NA
4.6	Children's play area equipment	£0.00	£0.00	NA
4.7	Defibrillator and upkeep (inc training)	£2,000.00	£0.00	0.00%
4.8	Dog Bin Refurbishment	£1,500.00	£0.00	0.00%
4.9	Footpath	£0.00	£0.00	NA
4.10	Sustainability	£0.00	£0.00	NA
4.11	Interpretation Signs & Noticeboards	£0.00	£0.00	NA
4.12	CCTV	£0.00	£0.00	NA
	TOTAL	£5,500.00	£650.00	11.82%

Total YTD

	TOTAL SPEND	£51,800.00	£16,038.39	
	OVERALL BALANCE	£38,784.00	£72,822.98	