

Risk Assessment

Brythan House	Clovelly House School	Assessor(s)	J.COLLIGHAN	Date:	January 2024
				Review Date:	Annually, unless circumstances or guidance changes
Assessment of risk for:	Clovelly House garden flooding			Reference No:	

HAZARD/ RISK	THOSE AT RISK	POTENTIAL OUTCOME	WHAT IS THE RISK, WHAT ARE THE CONTROLS, IS FURTHER ACTION REQUIRED?	RISK RATING			ADDITIONAL MANAGEMENT PLAN	ACTION REQ		Date Completed
								By whom?	By when?	
List hazards here.	List groups of people at risk from hazards identified.		List existing risks and controls here or note where information can be found. If needed, list further actions proposed where it is reasonably practicable to do more.	Likelihood	Score	Rating	List the actions proposed where it is reasonably practicable to do more			
Risk of flooding during heavy rains	Adults, children, visitors, contractors	6	RISKS: - The stream may flood its banks - flood water from the south side may rise up in the garden - water may run down the garden from the north side - children and staff may become anxious - flood water may enter buildings and cause damage - flood water may go across the public road and may disrupt traffic and access to school CONTROLS: - To make all staff and children aware if there is a risk of flooding - for all to use the boardwalk to stay out of the water and access class rooms - to make alternative plans to move staff and children if necessary - to build up the bank around the stream to minimize flooding - to inform taxis if flooding occurs - No-one sleeps in the cabin overnight - Cabins are used during school times only - Flood water rushes down the stream, but not in the grounds. - Children taught to stay away from the stream bank in flooding Flood water in the grounds rises and falls gradually – gives warning of potential flooding	5	30	Medium		All staff	Ongoing	
Risk of harm to buildings	Adults, young people	6	RISKS: - flood water enters the buildings and causes damage - flood water damages the buildings - buildings become inaccessible during floods	3	30	Medium		All staff	Ongoing	

			CONTROLS: - Buildings in flood zones are temporary timber cabins – plans are in place to re-site cabins in future - Buildings are raised off the ground and are connected by a board-walk - Important documents and resources are stored in upper shelves and drawers to prevent possible flood damage							
Risk of anxiety among staff and children	Young people, staff, contractors, visitors	6	RISKS: - Pupils are anxious about flood conditions which impacts on their ability to function - Staff are anxious about flooding which spreads to children - Education is disrupted due to anxieties around flooding - Children's anxieties are raised as they can't access school due to disruption on the roads CONTROLS: - Look at weather conditions beforehand to facilitate planning - prepare staff and children in advance if flooding is expected - have robust plans in place for alternative education or trips out in the event of flooding - close the school for the day in the event of flooding - have a practice evacuation run if flooding is expected - keep parents and families informed	5	30	Medium		Staff- all to be aware and to keep children on supervision	Ongoing, especially during rainy season	
Risk of harm from the stream/ground s Flooding	Young person, staff, visitors	10	RISKS: - people are hampered in their movement around the grounds during floods - someone falls into the stream during flooding and loses footing, gets swept downstream - Children fall in the flood water and get wet CONTROLS: - To ensure children and staff are aware of the risks when the stream is in flood - To prepare lower sited classrooms for flood in advance - To encourage children and staff to remain on higher ground when the garden is flooded - to teach children about acceptable risk during floods - To have spare clothes for children who get wet during floods	3	30	Medium	STAFF: - To teach children about the realities of flood and flood management - To have a contingency plan for moving round the grounds during flooding	All staff to be vigilant and monitor weather conditions	Ongoing	
Risk of harm from Stream	Adults, young	7	RISKS: - to be aware of the risk of stagnant	3	21	Medium	STAFF: Staff to supervise children	All staff to teach	Ongoing	

and ditch	people, visitors, contractors		water in the ditch - to be aware of trip hazards when children are working/playing in the stream CONTROLS: - to educate children about the dangers of streams and ditches - to educate children to respect, yet enjoy the features of the stream and ditch - to be wary of the dangers of the stream and rushing water after floods - staff members to supervise children when playing in or working around the stream - staff to take weather conditions into account around planning activities involving the stream				when outside	respect for the water features		
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Potential Outcome (Severity)				
10	8	5	3	1
Fatality	Severe injury	Lost time injury	Minor injury	No injury

Likelihood given precautions in place				
10	8	5	2	1
Certain / imminent	Very likely	Likely	Unlikely	Remote

Risk Rating Table		
Low	Medium	High
1 - 19	20 - 49	50 - 100

Comments (include description of task/activity/process/machine being assessed.)

This risk assessment will be reviewed termly. If necessary it will be reviewed following an incident or display of new behaviour.

Assessors - Name	Assessors - Signature	Date	Review date	Reason for Review
Jennifer Collighan	<i>Jennifer Collighan</i>	25.1.24		

I confirm that the significant findings of the assessments in this file have been communicated to me and the control measures explained. I understand the legal requirements for me to comply with the control measures and to co-operate with my employer in the interest of health and safety. I agree to abide with the controls in place and to report any defects or problems with the systems.

Employee Name	Employee Signature	Works Number	Date

Action Plan

Hazard	Action Required	Target Date	Assessors Name	Date Completed